

LIST OF CURRENT JOB OPENINGS IN WEBER COUNTY CORPORATION. PLEASE
DISTRIBUTE TO PERSONS IN YOUR AGENCY CONCERNED WITH JOB RECRUITMENT
AND PLACEMENT

<u>JOB TITLE</u>	<u>SALARY</u>	<u>ISSUE</u>
HOUSEKEEPER	\$9.00	03-25-2016

OGDEN ECCLES CONFERENCE CENTER Part-Time with Benefits

JOB SUMMARY Under the general guidance and direction of the Housekeeping Supervisor will represent the highest standard of excellence in cleanliness of the facility

MAJOR DUTIES (Any one position may not include all of the duties listed, nor do the listed examples include all duties which may be found in positions of this class.) Performs major cleaning of the facility prior to, during, and after shows and events. Maintains cleanliness and appearance of glass and mirrors. Periodic deep cleaning of carpets. Cleans and restocks restrooms. Empties and sanitizes trash containers. Keeps the facility in customer-ready (presentable) conditions. Perform any other duties as assigned.

MINIMUM QUALIFICATIONS High school graduation or equivalent AND Six to twelve (6-12) months of janitorial or similar experience. OR Equivalent combination
General Knowledge of janitorial cleaning. Knowledge of cleaning and maintaining procedures for carpets, restrooms, and glass. Ability to lift at least 65 pounds. Ability to follow written and/or verbal directions. Ability to accomplish all tasks, as assigned, within a given time frame. Ability to work any shift or as needed, (irregular hours).

SPECIAL QUALIFICATIONS Flexibility with hours and schedules. Must be able to work weekends, nights, holiday, and overtime as needed. Orientation to safety and details.

TOOLS AND EQUIPMENT USED General cleaning equipment and tools.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 65 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock. The noise level in the work environment is moderately loud.

POSITION OPEN UNTIL FILLED

APPLICATION MUST BE SUBMITTED TO:

Weber County H.R., 2380 Washington Blvd., 3rd Floor, Suite 340, Ogden, Utah 84401

**EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER - DRUG & BACKGROUND TESTING
REQUIRED**