

# Candidate Guide 2016 Elections



## WEBER COUNTY

Elections Division  
Weber Center:  
2380 Washington Blvd.  
Suite 320  
Ogden, UT 84401  
(801) 399-7412  
[elections@weberelections.com](mailto:elections@weberelections.com)  
[www.WeberElections.com](http://www.WeberElections.com)



WEBER COUNTY CLERK/AUDITOR – ELECTIONS DIVISION

2380 Washington Blvd, Ogden, Utah 84401

2016 CANDIDATE GUIDE

Dear Candidate,

Thank you and congratulations on your decision to run for an elected office in Weber County. The value of your choice to commit to public service cannot be overstated – involved individuals like you form the foundations of good government.

This 2016 Candidate Guide is a resource to help you manage your campaign. The Federal, State, and County election guidelines are in place to ensure a legal, accurate, and accountable process. We hope this guide will be a valuable resource for you during the next few busy months.

As a candidate, you are our valued customer. Should you need any assistance or additional information, please do not hesitate to contact our Elections staff. Of course, I will be more than happy to help in any appropriate manner possible.

Sincerely,

A handwritten signature in black ink that reads "Ricky D. Hatch". The signature is written in a cursive, flowing style.

Ricky D. Hatch  
Weber County Clerk/Auditor

## Table of Contents

Introduction .....	4
2016 Dates to Remember .....	5
Declaration of Candidacy .....	6
Write-in Candidates .....	6
Objections to Declaration of Candidacy .....	6
Withdrawal of Candidacy.....	6
Filing Qualifications and Fees.....	7
Campaign Finance .....	10
Campaign Regulations .....	12
Campaign Signs .....	12
Campaign Literature .....	13
Electioneering .....	14
Poll Watchers .....	14
Voter Registration.....	14
Assisting Voters with Registration .....	15
Voter Registration Campaigns (Drives).....	15
Voting Information.....	16
By mail Voting .....	16
By Mail Key Dates & Deadlines .....	16
Emergency Absentee Ballots .....	16
Polling Locations – November General Election.....	16
Vote Assistance Centers.....	17
Secure Ballot Drop Boxes – Primary and General Election Locations.....	17
Voter Identification .....	18
Candidate Resources.....	19
Ballot Order.....	19
Registered Voter Contact Information .....	20
Voting History Report .....	20
Election Results.....	21
Subscription Services – Voting History .....	21
Precinct / District Maps .....	21
Forms .....	23
Appendix A.....	24

## Introduction

This Candidate Guide has been prepared to assist candidates in the upcoming 2016 Primary and General Election. It includes important dates, candidate filing information, campaign finance laws, and other campaign regulations. It will also help the candidate understand the election process for voters.

While our staff has attempted to be as informative as possible in compiling this information, it is not intended to be all encompassing. This guide merely summarizes major provisions related to candidates involved in the 2016 Elections for Weber County and the State of Utah. As a candidate, you are responsible to fully understand the provisions of the state Election Code which can be found in Title 20A online at [www.le.utah.gov](http://www.le.utah.gov).

Our staff will be happy to answer any questions not addressed in this guide. The Weber County Elections Office is open 8:00 a.m. – 5:00 p.m., Monday through Friday, excluding holidays. For general information please contact the office by calling (801) 399-7412 or by email at [elections@weberelections.com](mailto:elections@weberelections.com). You are also welcome to contact the Elections Director, Ryan Cowley, by calling (801) 399-8036 or by email at [rcowley@weberelections.com](mailto:rcowley@weberelections.com).

We wish you all the best in the upcoming election!

## Customer Service/Election Services

**Office Address:** Weber Center: 2380 Washington Blvd., Ste 320, Ogden, UT 84401

**Telephone Numbers:** Elections Main: (801) 399-8034

Candidate Services: (801) 399-7412

Clerk Front Counter: (801) 399-8400

Elections Fax: (801) 399-8326

**Email:** [elections@weberelections.com](mailto:elections@weberelections.com)

**Websites:** Weber County: [www.WeberElections.com](http://www.WeberElections.com)

Lt. Governor: [www.vote.utah.gov/](http://www.vote.utah.gov/)

**This candidate guide and all candidate and voter forms can be found on the Elections website under the 'Candidates' link.**

## 2016 Dates to Remember

DATE	ACTIVITY
Monday, January 4 <sup>th</sup> through 2 weeks before the convention (no later than 5:00 p.m.)	Declaration of intent to gather signatures period for qualified political parties.
Friday, March 11 <sup>th</sup> through Thursday, March 17 <sup>th</sup>	Declaration of candidacy filing period. (School board candidates is January 4 <sup>th</sup> through March 17 <sup>th</sup> .) Filing period <b>ends at 5PM</b> for ALL candidates on March 17 <sup>th</sup> .
Tuesday, March 22 <sup>nd</sup>	<b>CAUCUS NIGHT</b> Contact the individual parties for rules, times and locations. Party contact information is available at <a href="http://www.WeberElections.com">www.WeberElections.com</a> .
<b>Thursday, March 31<sup>st</sup></b>	<b>Candidate orientation night at the Elections Office: Commission Chambers, The Weber Center, 2380 Washington Blvd, Ogden UT 84401.</b>
<b>March/April</b>	County and State party conventions to be held. Contact your party for locations and times.
Friday, May 13 <sup>th</sup>	Ballots transmitted to Military/Overseas voters.
Monday, May 16 <sup>th</sup>	Last day to create profile and submit information to the Lt. Governor's voter information website for the Primary Election.
Tuesday, May 31 <sup>st</sup>	Deadline for voter registration forms received by mail. (Must be received at the County Clerk's office by this date.)
Tuesday, May 31 <sup>st</sup>	Last day a voter can change their party affiliation for the Primary Election.
Friday, June 7 <sup>th</sup> (approx.)	Ballots mailed out to all active, registered voters in Weber County.
Tuesday, June 21 <sup>th</sup>	Financial Disclosures due to County Clerk's office by 5 PM. (County and Local School Board candidates involved in the Primary.)
Tuesday, June 21 <sup>st</sup>	Deadline for voter registrations received in person or on-line.
Monday, June 27 <sup>th</sup>	Ballots must be post marked on or before the Monday prior to Election Day.
<b>Tuesday, June 28<sup>th</sup></b>	<b>Primary Election Day – polls open at 7 AM and close at 8 PM.</b>
Tuesday, July 12 <sup>th</sup>	Weber County Board of Canvass – election results are finalized.
Thursday, July 28 <sup>th</sup>	Financial Disclosures due to County Clerk's office by 5 PM.
Friday, September 9 <sup>th</sup>	Last day to create profile and submit information to the Lt. Governor's voter information website for the General Election.
Friday, September 23 <sup>rd</sup>	Ballots transmitted to Military/Overseas voters.
Monday, October 10 <sup>th</sup>	Deadline for voter registration forms received by mail. (Must be received at the County Clerk's office by this date.)
Friday, October 18 <sup>th</sup> (approx.)	Ballots mailed out to all active, registered voters in Weber County.
Tuesday, November 1 <sup>st</sup>	Financial Disclosures due to County Clerk's office by 5 PM.
Tuesday, November 1 <sup>st</sup>	Deadline for voter registrations received in person or on-line.
Monday, November 7 <sup>th</sup>	Ballots must be post marked on or before the Monday prior to Election Day.
<b>Tuesday, November 8<sup>th</sup></b>	<b>General Election Day – polls open at 7 AM and close at 8 PM.</b>
Tuesday, November 22 <sup>nd</sup>	Weber County Board of Canvass – election results are finalized.

\*This calendar is for county and local school board candidates as well as local judicial/justice retention candidates. State candidates must consult the Lieutenant Governor's candidate calendar.

## Declaration of Candidacy

### Write-in Candidates

Write-in candidates must file a Declaration of Write-In Candidacy at least 60 days prior to the November 8<sup>th</sup> General Election. UCA §20A-9-504 Please contact the Elections Director for further assistance if you wish to declare candidacy as a write-in candidate.

### Objections to Declaration of Candidacy

A “Declaration of Candidacy” is valid unless a written objection is filed with the County Clerk/Auditor or Lt. Governor within five (5) days after the last day for filing. An objection may be filed for such things as whether the candidate meets the residency requirements, or if the candidate is not a registered voter. If an objection is made, the County Clerk or Lt. Governor will mail or personally deliver a notice of the objection to the affected candidate immediately and will decide any objection within 48 hours after it is filed. If the County Clerk or Lt. Governor sustains the objection, the candidate may cure the problem by amending his or her Declaration of Candidacy or Nominating Petition within three (3) days after the objection is sustained, or by filing a new declaration within three (3) days after the objection is sustained. UCA §20A-9-202(5)(a)(b)&(c)

### Withdrawal of Candidacy

Any person who filed a Declaration of Candidacy may withdraw as a candidate by filing a written affidavit with the County Clerk. A sample Withdrawal of Candidacy form is located in the Forms section of this guide. No candidate will be removed from the ballot without a written affidavit. Please note that no changes will be made once the ballot has been programmed. In the event that a Withdrawal of Candidacy is received after ballot programming, signs will be posted at the polling locations notifying voters of the change. Notices will also be posted on the county Elections website. UCA §20A-9-202(6)

## Filing Qualifications and Fees

OFFICE	QUALIFICATIONS	DISTRICTS	TERM	FILING FEE	FILING LOCATION
<b>U.S. Senator</b>	<ul style="list-style-type: none"> <li>▪ Be a United States citizen for at least nine years.</li> <li>▪ At least 30 years of age at the time the oath of office is taken.</li> <li>▪ Be a resident of Utah when elected.</li> </ul>	State of Utah	6 years	\$1,355.00	Lt. Governor
<b>U.S. Representative</b>	<ul style="list-style-type: none"> <li>▪ Be a United States citizen for at least seven years.</li> <li>▪ At least 25 years of age at the time the oath of office is taken.</li> <li>▪ A resident of Utah when elected.</li> </ul>	1 <sup>st</sup> Congressional District	2 years	\$485.00	Lt. Governor
<b>Governor/Lt. Governor</b>	<ul style="list-style-type: none"> <li>▪ Be a United States citizen at the filing deadline time.</li> <li>▪ At least 30 years of age at the time of the election.</li> <li>▪ Be a resident of Utah for at least five years.</li> <li>▪ Be a qualified voter at the time of the election.</li> </ul>	State of Utah	4 years	\$800.00 / \$725.00	Lt. Governor
<b>State Attorney General</b>	<ul style="list-style-type: none"> <li>▪ Be a United States citizen at the filing deadline time.</li> <li>▪ At least 25 years of age at the time of the election.</li> <li>▪ Resident of Utah for five years.</li> <li>▪ Admitted to practice before the Utah Supreme Court.</li> <li>▪ An active member in good standing of the Utah State Bar.</li> </ul>	State of Utah	4 years	\$762.50	Lt. Governor
<b>State Auditor</b>	<ul style="list-style-type: none"> <li>▪ Be a United States citizen at the filing deadline time.</li> <li>▪ At least 25 years of age at the time of the election.</li> <li>▪ Resident of Utah for five years.</li> <li>▪ Qualified voter at the time of the election.</li> </ul>	State of Utah	4 years	\$725.00	Lt. Governor
<b>State Treasurer</b>	<ul style="list-style-type: none"> <li>▪ Be a United States citizen at the filing deadline time.</li> <li>▪ At least 25 years of age at the time of the election.</li> <li>▪ Resident of Utah for five years.</li> <li>▪ Qualified voter at the time of the election.</li> </ul>	State of Utah	4 years	\$725.00	Lt. Governor

<p><b>State Senator</b></p>	<ul style="list-style-type: none"> <li>▪ Be a United States citizen at the filing deadline time.</li> <li>▪ At least 25 years of age at the time of the election.</li> <li>▪ Resident of Utah for three consecutive years at the filing deadline time.</li> <li>▪ A resident of the senate district from which elected for six consecutive months at the filing deadline time.</li> <li>▪ Qualified voter from the senate district from which elected.</li> </ul>	<p><u>District</u> #19 and #20</p>	<p>4 years</p>	<p>\$111.43</p>	<p>County Clerk / Auditor  (Must file in county of residence)</p>
<p><b>State Representative</b></p>	<ul style="list-style-type: none"> <li>▪ Be a United States citizen at the filing deadline time.</li> <li>▪ At least 25 years of age at the time of the election.</li> <li>▪ Resident of Utah for three consecutive years at the filing deadline time.</li> <li>▪ A resident of the representative district from which elected for six consecutive months at the filing deadline time.</li> <li>▪ Qualified voter from the representative district from which elected.</li> </ul>	<p><u>Districts</u> #7, #8, #9, #10, #11, #12, and #29</p>	<p>2 years</p>	<p>\$80.71</p>	<p>County Clerk / Auditor  (Must file in county of residence)</p>
<p><b>State School Board</b></p>	<ul style="list-style-type: none"> <li>▪ Be a United States Citizen.</li> <li>▪ A resident of the State Board of Education district from which elected for one year as of the date of the election.</li> <li>▪ Be and remain a registered voter within the district from which elected.</li> <li>▪ Maintain primary residence within the district from which elected during term of office.</li> </ul>	<p><u>District</u> #4</p>	<p>4 years</p>	<p>\$65.00</p>	<p>Lt. Governor or County Clerk / Auditor  (Must file in county of residence)</p>
<p><b>Ogden School Board</b></p>	<ul style="list-style-type: none"> <li>▪ Be a United States Citizen.</li> <li>▪ A resident of the Ogden School Board of Education district from which elected for one year as of the date of the election.</li> <li>▪ Be and remain a registered voter within the district from which elected.</li> <li>▪ Maintain primary residence within the district from which elected during term of office.</li> </ul>	<p><u>Districts</u> #1, #3, #5, and #6</p>	<p>4 years</p>	<p>\$50.00</p>	<p>County Clerk / Auditor</p>

CANDIDATE GUIDE

<p><b>Weber School Board</b></p>	<ul style="list-style-type: none"> <li>▪ Be a United States Citizen.</li> <li>▪ A resident of the Weber School Board of Education district from which elected for one year as of the date of the election.</li> <li>▪ Be and remain a registered voter within the district from which elected.</li> <li>▪ Maintain primary residence within the district from which elected during term of office.</li> </ul>	<p><u>Districts</u> #4, #5 and #7</p>	<p>4 years</p>	<p>\$50.00</p>	<p>County Clerk / Auditor</p>
<p><b>County Commissioner Seat C</b></p>	<ul style="list-style-type: none"> <li>▪ Be a United States citizen at the filing deadline time.</li> <li>▪ A registered voter in Weber County.</li> <li>▪ A resident of Weber County for at least one year prior to the election.</li> </ul>	<p>Weber County</p>	<p>4 years</p>	<p>\$626.34</p>	<p>County Clerk / Auditor</p>
<p><b>District Court Judges (Retention Election)</b></p>	<ul style="list-style-type: none"> <li>▪ Be a United States citizen at the filing deadline time.</li> <li>▪ At least 25 years of age.</li> <li>▪ Resident of Utah for at least three years preceding selection.</li> <li>▪ Admitted to practice law in Utah.</li> </ul>	<p>2<sup>nd</sup> District</p>	<p>6 years</p>	<p>\$50.00</p>	<p>Lt. Governor or County Clerk / Auditor</p>
<p><b>District Juvenile Court Judges (Retention Election)</b></p>	<ul style="list-style-type: none"> <li>▪ Be a United States citizen at the filing deadline time.</li> <li>▪ At least 25 years of age.</li> <li>▪ Resident of Utah for at least three years preceding selection.</li> <li>▪ Admitted to practice law in Utah.</li> </ul>	<p>2<sup>nd</sup> District</p>	<p>6 years</p>	<p>\$50.00</p>	<p>Lt. Governor or County Clerk / Auditor</p>
<p><b>Municipal Justice Court Judges (Retention Election)</b></p>	<ul style="list-style-type: none"> <li>▪ Be a United States citizen at the filing deadline time.</li> <li>▪ At least 25 years of age.</li> <li>▪ Resident of Utah for at least three years preceding selection.</li> <li>▪ Admitted to practice law in Utah.</li> </ul>	<p>Municipal Judges of Weber County</p>	<p>6 years</p>	<p>\$25.00</p>	<p>County Clerk / Auditor</p>

## Campaign Finance

*Note: This section is for County and Local School Board candidates only and gives the basic deadlines for campaign financial reporting.*

Financial reports must be filed on the dates listed below. Reports may be submitted in person before 5:00 pm at the Clerk/Auditor’s Office, or electronically by email to [elections@weberelections.com](mailto:elections@weberelections.com) before midnight on the reporting date. All reports received after these times will be considered late and will be subject to the fines and penalties according to UCA 17-16-6(5) including a \$100 fine and removal from the ballot. Emails must originate from the candidate’s official email address on file with the elections office.

Financial reports will be published on <http://www.WeberElections.com/financials.php> the day following the deadline.

Report	Due Date	Description
Preliminary Statements <i>(Primary Election)</i>	June 21	Statement should include all contributions and disbursements current to within three (3) days of the date of filing. County Candidates running unopposed for the Primary Election need not file a statement prior to the Primary Election. All School Board Candidates are required to file a Preliminary (June) report. This may be submitted <i>no sooner than June 14<sup>th</sup></i> .
Final Statements	July 28	Final Statements are due from candidates who were eliminated in the Primary Election.
Preliminary Statements <i>(General Election)</i>	November 1	Preliminary statements are due from <b>all candidates</b> who will appear on the General Election ballot. This should include all receipts and disbursements from the date of the last report to current within three (3) days of the date of this filing. This may be submitted <i>no sooner than October 26<sup>th</sup></i> .
Final Year-End Statements	January 05, 2017	Final year-end statements are to be filed by <b>all</b> General Election candidates or their campaign committee. The final statements shall include all contributions and disbursements through December 31, 2016.

Note: Not filing the appropriate financial report by the deadline will result in **disqualification** of the candidate.

Forms are available at [www.WeberElections.com](http://www.WeberElections.com).

Successive statements should not contain information supplied in prior statements, except aggregate totals carried forward from both receipts and disbursements. All statements should be dated and signed by the candidate and the committee secretary if applicable.

Please be advised that if the appropriate reports are not received on the respective due date(s) by 5:00 p.m., the candidate will be disqualified and voters will be informed that any votes cast for said candidate will not be counted.

Sample copies of the financial disclosure forms are in the Forms section of this guide. Electronic copies will be emailed to all candidates that provide an email address on their Declaration of Candidacy.

A copy of Weber County Ordinance 110-2-11, which provides information on what is to be included in the financial statements, is included at the end of this guide as Appendix A.

**Each campaign finance statement filed by a candidate will be posted on the County's Election webpage and available for public inspection.**

*Weber County Ordinance 96-12 Sections: 6-19-2, 6-19-3 and 6-19-4 and UCA § 17-16-6.5*

## Campaign Regulations

### Campaign Signs

Utah State election law prohibits any electioneering activities (including campaign signs) on Election Day within 150 feet of the building where an election polling place is located.

### Campaign Signs in Incorporated Portions of Weber County

Candidates should contact individual cities and towns for zoning ordinances concerning campaign and political signs. Listed below is the contact information for City Recorders.

<b>Municipal Contacts</b>		
<p><b>Farr West</b> Lindsay Afuvai, City Recorder 1896 N 1800 W Farr West, UT 84404 801-731-4187 lindsay@farrwestcity.com</p>	<p><b>North Ogden</b> Annette Spendlove, City Recorder 505 E 2600 N North Ogden, UT 84414 801-737-9830 aspend@northogdencity.com</p>	<p><b>Roy</b> Amy Mortenson, City Recorder 5051 S 1900 W Roy, UT 84067 801-774-1030 amortenson@royutah.org</p>
<p><b>Harrisville</b> Jennie Knight, City Recorder 363 W Independence Blvd Harrisville, UT 84404 801-782-4100 jknight@cityofharrisville.com</p>	<p><b>Ogden City</b> Tracy Hansen, City Recorder 2549 Washington Blvd #210 Ogden, UT 84401 801-629-8150 tracyhansen@ogdencity.com</p>	<p><b>South Ogden</b> Leesa Kapetanov, City Recorder 3950 S Adams Ave Ste 1 South Ogden, UT 84403 801-622-2707 lkapetanov@southogdencity.com</p>
<p><b>Hooper</b> Judy Lee Murray, City Recorder 5580 W 4600 S Hooper, UT 84315 Phone: 801-732-1064 hoopercity@hotmail.com</p>	<p><b>Plain City</b> Diane Hirschi, City Recorder 4160 W 2200 N Plain City, UT 84404 801-731-4908 dianeh@plaincityutah.org</p>	<p><b>Uintah</b> Darinda Wardell, City Recorder 2191 E 6550 S Uintah, UT 84405 801-479-4130 uintahcity@uintahcity.com</p>
<p><b>Huntsville</b> Gail Ahlstrom, Town Clerk 7309 E 200 S (P.O. Box 267) Huntsville, UT 84317 Phone: 801-745-3420 gailahlstrom@hotmail.com</p>	<p><b>Pleasant View</b> Laurie Hellstrom, City Recorder 520 W Elberta Drive Pleasant View, UT 84414 Phone: 801-782-8529 lhansen@pleasantviewcity.com</p>	<p><b>Washington Terrace</b> Amy Rodriguez, City Recorder 5249 S Southpointe Dr Washington Terrace, UT 84405 Phone: 801-395-8281 amy@washingtonterracecity.org</p>
<p><b>Marriott-Slaterville</b> Becky Burt, City Recorder 1570 W 400 N Marriott-Slaterville, UT 84404 Phone: 801-627-1919 office@msncityut.org</p>	<p><b>Riverdale</b> Jackie Manning, City Recorder 4600 S Weber River Drive Riverdale, UT 84405 Phone: 801-394-5541 ext 1232 jmanning@riverdalecity.com</p>	<p><b>West Haven</b> Shanda Reney, City Recorder 4150 S 3900 W West Haven, UT 84401 Phone: 801-731-4519 shandar@westhavencity.com</p>

## Campaign Signs in Unincorporated Weber County

**Campaign signs are not permitted in the right-of-way which includes park strips and road shoulders.**

Political or campaign signs are permitted in accordance with the following provisions provided that any such sign shall be erected not earlier than sixty (60) days prior to the election at which time the candidates or measure will be voted upon and shall be removed within fifteen (15) days after such election, campaign or event.

a. In any residential zone, there is permitted not more than one stationary unlighted temporary sign on any lot or contiguous parcels of land under one ownership on behalf of candidates for public office or questions on the ballot, provided that any such sign shall not exceed six (6) feet in height or six (6) square feet in area. If attached, such sign shall not exceed the height of the eaves line of the building.

b. In a commercial zone, there is permitted one or more temporary signs on a lot on behalf of a candidate for public office, or of a question on the ballot or announcing a campaign, drive or even of a civic, philanthropic, educational, or religious organization provided that:

1. The total of such sign or signs on any lot shall not exceed sixty-five (65) square feet, except that larger signs may be placed upon any legally existing sign structure. If detached, signs shall not exceed fifteen (15) feet in height, and if attached not more than twenty-five (25) feet in height.
2. No such sign shall be a roof sign except upon a legally existing sign structure, and no signs shall be erected in any required yard setback area unless attached to a building.

## Campaign Literature

Please be aware that placing campaign literature inside residential mailboxes is a violation of federal postal standards. Anything placed in the mailbox must have proper postage attached and have been mailed through the postal system. Any material found in the mailboxes will be removed by the postal carrier and, at the discretion of the postmaster, the offender may be charged with violation of federal postal standards.

For more Information on political mail: [www.usps.com/business/political-mail.htm](http://www.usps.com/business/political-mail.htm)

## Electioneering

“Electioneering” includes any oral, printed, or written attempt to persuade persons to refrain from voting or to vote for or vote against any candidate or other ballot issue.

A person **MAY NOT**, within a polling place or in any public area within 150 feet of the polling place:

- Engage in any electioneering.
- Circulate cards or handbills of any kind.
- Solicit signatures to any kind of petition.
- Display political campaign signs.
- Engage in any practice that interferes with the freedom of voters to vote or disrupt the administration of the polling place.

“Polling Place” means the physical location where ballots and absentee ballots are cast and includes the County Clerk’s office during the 30 day period prior to the election in which absentee ballots may be cast there.

## Poll Watchers

Each registered political party may appoint a poll watcher to observe the election. The poll watcher must be appointed via affidavit by the respective political party chair. Accordingly such affidavits are to be provided by the poll watcher to the Poll Manager(s). Any person interested in a ballot proposition appearing on the ballot may also appoint a poll watcher. For more information please contact the Weber County Elections Director or your political party chair. UCA §20A-3-201

## Voter Registration

In order to vote, a person must be a registered voter. The requirements to become a registered voter are:

- Be a United States citizen.
- Be a resident of Utah for at least 30 days immediately before the next election.
- Be at least 18 years old by the next election.
- Have a principal place of residence in a specific voting precinct in Utah.

## Assisting Voters with Registration

Listed below are the options, methods, and deadlines for registering to vote.

REGISTRATION OPTION	METHOD	DEADLINE
Online	<p>Online application website: <b>voter.utah.gov</b>.</p> <ul style="list-style-type: none"> <li>• A valid driver's license number is required.</li> <li>• Voters' residence address must match the records of the driver license division to be eligible to submit registration electronically.</li> </ul>	<ul style="list-style-type: none"> <li>• Registrations received 7 days prior to the election are eligible to vote in-person on Election Day.</li> </ul>
In Person	<p>Paper forms available at the Clerk/Auditor's office. Individuals may turn forms into the clerk's office on behalf of others after the 30 day deadline, i.e. registration drives, on behalf of family members, etc.</p>	<ul style="list-style-type: none"> <li>• Registrations received 7 days prior to the election are eligible to vote in-person on Election Day.</li> </ul>
Driver's License Division	<p>Opt-in box checked on the driver license application.</p>	<p>Must be received by the Elections Office 7 days or more prior to an election and be dated 30 days prior to the election.</p>
By Mail	<p>Form can be downloaded and printed from <b>WeberElections.com</b>.</p>	<p>Registration forms must be received 7 calendar days or more prior to the election.</p>
Public Assistance Agency	<p>Distributed by Utah agencies that provide public assistance or services to people with disabilities.</p>	<p>Must be received by the Elections Office 7 days or more prior to an election.</p>

## Voter Registration Campaigns (Drives)

Voter registration forms and information are available at [www.vote.utah.gov](http://www.vote.utah.gov).

To ensure registration forms returned to our office can be processed efficiently and validated, please make sure the following information is included and accurate:

- Name and address.
- Birth date and place of birth.
- Utah Driver's license **or** last 4 digits of Social Security number.
- Signature.

## Voting Information

### By mail Voting

Weber County has opted to conduct our elections by mail this year. This means most voters will be mailed a ballot approximately 21 days prior to each election. Ballots will be mailed out to Military and Citizens living overseas at least 45 days prior to the election. If a voter did not receive a ballot, they may call the County Elections office at (801) 399-8034. There will not be any early voting.

### By Mail Key Dates & Deadlines

Primary Election	General Election	Action
May 13	Sep 24	Overseas / Military absentee ballots transmitted to voters.
June 7 (approx.)	Oct 18 (approx.)	First batch of regular by mail ballots delivered to United States Post Office.
As needed	As needed	Additional absentee mail-drops sent weekly as new requests are processed.

Voters returning their ballot by mail must pay the return postage and the ballot must be postmarked the day prior to the election. A First-Class or Forever stamp is sufficient. Ballots can also be dropped off at any official ballot drop box located throughout the county, including most City Halls. Ballots can be dropped off through Election Day. See **Subscription Services** in the Candidate Resources section of this guide for reports listing voters who have returned their voted ballot.

### Emergency Absentee Ballots

A “hospitalized voter” is defined as a registered voter who is hospitalized or otherwise confined to a medical or long-term care institution. Hospitalized voters may obtain an emergency absentee ballot and vote on Election Day by designating an individual to pick up an absentee ballot application, absentee ballot and absentee ballot envelope from the County Clerk/Auditor’s office on Election Day. Once the hospitalized voter has completed the forms and voted, the designated individual must deliver the absentee voter application and sealed absentee ballot envelope to the County Clerk/Auditor’s office before the close of polls on Election Day. UCA §20A-3-306.5

### Polling Locations – November General Election

The Weber County Commission will adopt a list of polling locations to be used in the 2016 Primary and General Elections. Drop boxes will be located throughout the county and at all city offices. Ballots may be dropped off during business hours prior to Election Day, and up until 8:00 p.m. on Election Day. **June Primary locations will be announced May 1<sup>st</sup>.**

### Vote Assistance Centers

All nine (9) of our locations are Vote Centers. This means that any Weber County voter may vote at any of these locations. These locations are for the November 8<sup>th</sup> General Election.

LOCATION:

ADDRESS:

Ogden-Weber Applied Technology Center	200 N Washington Blvd, Ogden
Dee Events Center – SW Parking Lot Entrance Rich Lounge	4450 Harrison Blvd, Ogden
Marriott-Slaterville City Hall	1570 W 400 N, Marriott-Slaterville
North Ogden City Offices	505 E 2600 N, North Ogden
Ogden Valley Branch Library	131 S 7400 E, Huntsville
Pleasant Valley Library	5568 S Adams Ave, Washington Terrace
Roy Municipal Building	5051 S 1900 W, Roy
The Weber Center	2380 Washington Blvd, Ogden
West Haven City Hall	4150 S 3900 W, West Haven

*Polling places will be open on Election Day from 7:00 a.m. to 8:00 p.m.*

### Secure Ballot Drop Boxes – Primary and General Election Locations

Secure ballot drop boxes will be available at all polling locations on Election Day and also for three weeks prior to the election at the following locations. There are seven secure drop box locations that have secure access 24-hours a day. The other boxes are available during that location’s regular business hours.

LOCATION:

ADDRESS:

AVAILABILITY:

Farr West City Hall	1896 W 1800 N, Farr West	Inside – normal business hours
Hooper City Hall	5580 W 4600 S, Hooper	Inside – normal business hours
Town of Huntsville	7309 E 200 S, Huntsville	<b>24 HOUR DRIVE UP BOX</b>
Harrisville City Hall	363 W Independence Blvd, Harrisville	Inside – normal business hours
Marriott-Slaterville City Hall	1570 W 400 N, Marriott-Slaterville	Inside – normal business hours
North Ogden City Offices	505 E 2600 N, North Ogden	Inside – normal business hours
Ogden City Hall	2549 Washington Blvd #210	<b>24 HOUR DRIVE UP BOX</b>
Ogden Valley Branch Library	131 S 7400 E, Huntsville	Inside – normal business hours
Plain City Hall	4160 W 2200 N, Plain City	<b>24 HOUR DRIVE UP BOX</b>
Pleasant Valley Library	5568 S Adams Ave, Washington Terrace	Inside – normal business hours
Pleasant View City Hall	520 W Elberta Dr, Pleasant View	Inside – normal business hours
Riverdale City Hall	4600 S Weber River Dr, Riverdale	<b>24 HOUR DRIVE UP BOX</b>
Roy Municipal Building	5051 S 1900 W, Roy	<b>24 HOUR DRIVE UP BOX</b>
South Ogden Municipal Building	3950 S Adams Ave, South Ogden	Inside – normal business hours
Washington Terrace City Hall	5249 S 400 E, Washington Terrace	Inside – normal business hours
Uintah City Hall	2191 E 6550 S, Uintah	<b>24 HOUR DRIVE UP BOX</b>
The Weber Center	2380 Washington Blvd, Ogden	Inside – normal business hours
West Haven City Hall	4150 S 3900 W, West Haven	<b>24 HOUR DRIVE UP BOX</b>

## **Voter Identification**

Please remind voters that in order to vote in Utah, you need valid voter ID. This is either a form of identification that bears the **name and photograph** of the voter or two forms of identification that bear the **name** of the voter and provide evidence of the voter's **residence**. A list of acceptable forms of ID can be found at:

[www.vote.utah.gov/vote/menu/requirements.html](http://www.vote.utah.gov/vote/menu/requirements.html).

Voters returning a voted by mail ballot must have a signature on file with the Elections Office. Signature verification is the process used to verify the validity of each returned by mail ballot. First time voters may be required to provide ID with their by mail ballot.



## Registered Voter Contact Information

The voter information report provides candidates with important information about each voter. The information provided is public record per Utah state law. In accordance with Title 63G-2-203, uniform fees for voter registration records are established by the lieutenant governor in consultation with county clerks.

The current fee is \$5 plus \$0.002 per voter record.

Information in the report may contain the following information based on your request:

- Voter Name & Voter ID Number
- Telephone Number
- Voting Precinct
- Residence Address
- Absentee Voter Status
- Age and/or Date of Birth
- Mailing Address (if applicable)
- Registration Date

Helpful information when requesting the voter information report:

All Active voters will be mailed a ballot.

The **registration date** column indicates the last time a voter made an update to their registration.

Data provided will be delivered through an encrypted email in an Excel spreadsheet.

## Voting History Report

The voting history report for each voter is public record under Title 63G-2-203 and can be included with the voter information report referenced above. A voting history table will be listed to the right of voters' contact information. Column headings in this table will be listed as election dates. Below each column heading, corresponding with individual voting records, dates and vote types will be listed if the voter was given credit for voting in the election.

Voting dates may be before or after the actual date of the election. Dates before an election correspond to early voting and by mail voting. Dates after an election correspond to provisional ballots and/or administrative corrections to a voter's record.

When requesting a voting history report, you may select records for voters that have only voted in certain elections that you are interested in. For example, you may only want a list of voters that have voted in general elections in even numbered years. You may also request those voters that have voted in all elections for a given date range, or voters that have voted in any election for a given date range. There is no additional cost for requesting multiple elections.

## Election Results

### Summary

Election Result summary information is available on our website. Interested parties may want summary information for a particular jurisdiction or district.

### Statement of Votes Casts (SOVC)

The SOVC report provides election results broken down for each race by precinct and by vote type. Information is available in .pdf format and is available online at our website for some elections.

## Subscription Services – Voting History

Voting history for a current election can be automated through a subscription service. Interested parties may pay an initial set-up fee of \$15.00 to receive a voting history report via email through the current election. Once a subscription has been created, the report will be generated and emailed automatically based on the selected interval. Report intervals may include daily reports, reports on weekdays only, or reports received on a weekly basis.

The most relevant report is the “Voted” report. It provides the voter name, ID, residence address, precinct, political party, and voting date.

Report Type	Description
Voted	<ul style="list-style-type: none"> <li>• Contains voter name, voter ID, residence address, precinct, and political party.</li> <li>• Voting Date and Voting Type (absentee or early).</li> </ul>

To request this service, please complete the Elections and Voter Information Request form. Indicate in the election summary report the subscription service(s) you would like to receive.

## Precinct / District Maps

The “Official Voting Map of Weber County -2016” can be purchased from the Weber County GIS Department for \$10.00. Legislative District, Senate District, and School Board maps are also available for purchase from the GIS Department. A Weber County Map Order Form is located on the Elections website. The order form needs to be submitted to the Clerk/Auditor’s office along with the requisite fee. The GIS Staff can be reached at (801) 399-8555 to answer map specific questions. The County also has a precinct locator map available on the official County website: <http://www.co.weber.ut.us/gis/maps/gizmo/>.

## Sample Map Request Form



### ELECTION MAP ORDER FORM

Ricky Hatch, Weber County Clerk / Auditor  
 Elections Division: 801-399-8034 - [www.co.weber.ut.us/clerk\\_auditor/election](http://www.co.weber.ut.us/clerk_auditor/election)

Date of Request: \_\_\_\_\_ Requested Pickup Date: \_\_\_\_\_

Name: \_\_\_\_\_ Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No(s): Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

Item:	Price ea.	Quantity	Total
<b>Weber County Election Map – 42 x 61</b>	\$ 10.00	_____	_____
Official Election Map			
<b>Legislative District Maps – 42 x 53</b>			
Legislative District 07	\$ 10.00	_____	_____
Legislative District 08	\$ 10.00	_____	_____
Legislative District 09	\$ 10.00	_____	_____
Legislative District 10	\$ 10.00	_____	_____
Legislative District 11	\$ 10.00	_____	_____
Legislative District 12	\$ 10.00	_____	_____
Legislative District 29	\$ 10.00	_____	_____
All Districts Overview – 11 x 17	\$ 5.00	_____	_____
<b>Senate District Maps – 42 x 53</b>			
Senate District 18	\$ 10.00	_____	_____
Senate District 19	\$ 10.00	_____	_____
Senate District 20	\$ 10.00	_____	_____
All Districts Overview – 11 x 17	\$ 5.00	_____	_____
<b>Weber County School Board – 42 x 53</b>			
All Districts Overview	\$ 10.00	_____	_____
<b>Ogden City School Board – 42 x 53</b>			
All Districts Overview	\$ 10.00	_____	_____
<b>Digital Copy – Election Map-Book on CD</b>			
Complete Election Map-Book: PDF Files	\$ 10.00	_____	_____
<b>Special Order Maps:</b>			
<i>Price is dependent on size and programming time.</i>			
<i>GIS programming fees are \$ 50.00 / hour with a 1 hr. min.</i>			
<i>Contact GIS Dept. @ 801-399-8555 for estimates.</i>			
Please allow 1 to 2 working days to complete order.	Totals:	_____ -	\$ _____

\_\_\_\_\_ Amount Paid     
 \_\_\_\_\_ Clerk's Initials     
 \_\_\_\_\_ Date Paid     
 \_\_\_\_\_ Order Delivered: Please Initial     
 \_\_\_\_\_ Date Order Delivered

2014

## Forms

Withdrawal of Candidacy

Campaign Financial Report (3 pages)

Utah Statewide Electronic Voter Information Website

Declaration of Write-In Candidacy

Voter Information Request form

Map Request form

# WITHDRAWAL OF CANDIDACY

by

Candidate Name:

---

STATE OF UTAH }  
County of: Weber } ss.

\_\_\_\_\_  
(DATE)

I, \_\_\_\_\_ withdraw my candidacy of nomination to  
(Name – Please Print)

the office of: \_\_\_\_\_ as a candidate for the  
\_\_\_\_\_ Party and further understand the filing fee is not refundable.

\_\_\_\_\_  
Signature of Candidate

**CAMPAIGN FINANCIAL REPORT: 2016**  
**WEBER COUNTY & LOCAL SCHOOL BOARD CANDIDATES**  
 Commission and Local School Board

Candidate: \_\_\_\_\_ Office: \_\_\_\_\_

Address: \_\_\_\_\_  
 (Street) (City) (Zip Code)

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_  
 (Home) (Office and/or Cell)

Political Party: \_\_\_\_\_

Committee Secretary: \_\_\_\_\_

\_\_\_\_\_  
 Candidate Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Committee Secretary Signature

\_\_\_\_\_  
 Date

**CAMPAIGN STATEMENTS TO BE FILED WITH THE WEBER COUNTY CLERK**  
**Please check the appropriate report being filed:**

- { } June 14 - 21: Report receipts and disbursements current to within 3 days of filing. Unopposed primary County candidates need not file before the primary election. All School Board Candidates are required to file.
- { } July 28th: When eliminated by the Primary Election. The report is to be filed within 30 days following the primary election.
- { } October 26 - November 1: Report receipts and disbursements current to within 3 days of filing.
- { } By January 5th of the year following a regular General Election. The report shall include all contributions and disbursements through December 31st of the regular general election calendar year.

	<u>Totals from Last Report</u>	<u>Totals for This Report</u>	<u>Cumulative Totals:</u>
1. Total contributions from donors who gave more than \$50.00 (Form A of this report):	_____	_____	_____
2. Aggregate total of contributions of \$50.00 or less. Number of Contributors: _____	_____	_____	_____
3. Total Campaign Expenditures (Form B of this report):	_____	_____	_____
4. Ending Balance:	=====	=====	=====







## **How-To Create and Submit Your Candidate Profile for [vote.utah.gov](http://vote.utah.gov)**

	Submission Deadline	Passcode
Primary Election	<b>Monday, May 16, 2016 (5:00 p.m.)</b>	<b>VoteJune2016</b>
General Election	<b>Friday, September 9, 2016 (5:00 p.m.)</b>	<b>VoteNovember2016</b>

You have the opportunity to submit a candidate profile that will appear on [vote.utah.gov](http://vote.utah.gov). When a voter looks up their polling information, they will be able to view profiles of candidates on their sample ballot.

Candidate profiles feature biographical information, a photograph, a 200 word statement, and contact information. You may submit different profiles for the primary and general elections.

Follow these steps to **create and submit your profile**:

1. Visit [www.vote.utah.gov](http://www.vote.utah.gov)
2. Click "Enter Candidate Profile" (near the bottom, right of the screen)
3. Enter the passcode:

Primary Election passcode: **VoteJune2016**

General Election passcode: **VoteNovember2016**

4. Choose one:
  - a. "Save as Draft" – this option will send a unique link to the email address you provide and will allow you to edit your profile later;
  - b. "Submit for Approval" – this option will send a unique link to the email address you provide and allow our office to review and approve your profile. You must submit your profile prior to the deadline in order to be considered for review.

Profile submission deadline:

**Monday, May 16, 2016 (5:00 p.m.)** for Primary Election candidates

**Friday, September 9, 2016 (5:00 p.m.)** for General Election candidates

We will not accept any new submissions or changes to your profile after the submission deadline.

Your candidate profile will be available to voters on [vote.utah.gov](http://vote.utah.gov) approximately one week after the submission deadline.

**NOTICE: THE LIEUTENANT GOVERNOR'S OFFICE SHALL REVIEW INFORMATION SUBMITTED FOR INCLUSION ON THE STATEWIDE ELECTRONIC VOTER INFORMATION WEBSITE FOR COMPLIANCE WITH LAW. THE LIEUTENANT GOVERNOR'S OFFICE MAY REFUSE TO INCLUDE INFORMATION THAT IS NOT IN KEEPING WITH UTAH VOTER NEEDS, PUBLIC DECENCY, OR THE PURPOSES, ORGANIZATION OR UNIFORMITY OF THE WEBSITE (SEE UTAH CODE § 20A-7-801(4)(D)).**

## **Voter Information Website**

### **20A-7-801. Statewide Electronic Voter Information Website Program -- Duties of the lieutenant governor -- Content -- Duties of local election officials -- Deadlines -- Frequently asked voter questions -- Other elections.**

(1) There is established the Statewide Electronic Voter Information Website Program administered by the lieutenant governor in cooperation with the county clerks for general elections and municipal authorities for municipal elections.

(2) In accordance with this section, and as resources become available, the lieutenant governor, in cooperation with county clerks, shall develop, establish, and maintain a state-provided Internet website designed to help inform the voters of the state of:

- (a) the offices and candidates up for election; and
- (b) the content, effect, operation, fiscal impact, and supporting and opposing arguments of ballot propositions submitted to the voters.

(3) Except as provided under Subsection (6), the website shall include:

- (a) all information currently provided in the Utah voter information pamphlet under [Title 20A, Chapter 7, Part 7, Voter Information Pamphlet](#), including a section prepared, analyzed, and submitted by the Judicial Council describing the judicial selection and retention process;
- (b) all information submitted by election officers under Subsection (4) on local office races, local office candidates, and local ballot propositions;
- (c) a list that contains the name of a political subdivision that operates an election day voting center under Section [20A-3-703](#) and the location of the election day voting center;
- (d) other information determined appropriate by the lieutenant governor that is currently being provided by law, rule, or ordinance in relation to candidates and ballot questions; and
- (e) any differences in voting method, time, or location designated by the lieutenant governor under Subsection [20A-1-308\(2\)](#).

(4) (a) An election official shall submit the following information for each ballot label under the election official's direct responsibility under this title:

- (i) a list of all candidates for each office;
- (ii) if submitted by the candidate to the election official's office at 5 p.m. at least 45 days before the primary election and 60 days before the general election:

- (A) a statement of qualifications, not exceeding 200 words in length, for each candidate;
- (B) the following current biographical information if desired by the candidate, current:
  - (I) age;
  - (II) occupation;
  - (III) city of residence;
  - (IV) years of residence in current city; and
  - (V) email address; and
- (C) a single web address where voters may access more information about the candidate and the candidate's views; and

(iii) factual information pertaining to all ballot propositions submitted to the voters, including:

- (A) a copy of the number and ballot title of each ballot proposition;
- (B) the final vote cast for each ballot proposition, if any, by a legislative body if the vote was required to place the ballot proposition on the ballot;
- (C) a complete copy of the text of each ballot proposition, with all new language underlined and all deleted language placed within brackets; and
- (D) other factual information determined helpful by the election official.

(b) The information under Subsection (4)(a) shall be submitted to the lieutenant governor no later than one business day after the deadline under Subsection (4)(a) for each general election year and each municipal election year.

(c) The lieutenant governor shall:

- (i) review the information submitted under this section, to determine compliance under this section, prior to placing it on the website;
- (ii) refuse to post information submitted under this section on the website if it is not in compliance with the provisions of this section; and
- (iii) organize, format, and arrange the information submitted under this section for the website.

(d) The lieutenant governor may refuse to include information the lieutenant governor determines is not in keeping with:

- (i) Utah voter needs;
- (ii) public decency; or
- (iii) the purposes, organization, or uniformity of the website.

(e) A refusal under Subsection (4)(d) is subject to appeal in accordance with Subsection (5).

(5) (a) A person whose information is refused under Subsection (4), and who is aggrieved by the determination, may appeal by submitting a written notice of appeal to the lieutenant governor within 10 business days after the date of the determination. A notice of appeal submitted under this Subsection (5)(a) shall contain:

- (i) a listing of each objection to the lieutenant governor's determination; and
- (ii) the basis for each objection.

(b) The lieutenant governor shall review the notice of appeal and shall issue a written response within 10 business days after the notice of appeal is submitted.

(c) An appeal of the response of the lieutenant governor shall be made to the district court, which shall review the matter de novo.

(6) (a) The lieutenant governor shall ensure that each voter will be able to conveniently enter the voter's address information on the website to retrieve information on which offices, candidates, and ballot propositions will be on the voter's ballot at the next general election or municipal election.

(b) The information on the website will anticipate and answer frequent voter questions including the following:

- (i) what offices are up in the current year for which the voter may cast a vote;
- (ii) who is running for what office and who is the incumbent, if any;
- (iii) what address each candidate may be reached at and how the candidate may be contacted;
- (iv) for partisan races only, what, if any, is each candidate's party affiliation;
- (v) what qualifications have been submitted by each candidate;
- (vi) where additional information on each candidate may be obtained;
- (vii) what ballot propositions will be on the ballot; and
- (viii) what judges are up for retention election.

(7) As resources are made available and in cooperation with the county clerks, the lieutenant governor may expand the electronic voter information website program to include the same information as provided under this section for special elections and primary elections.

# DECLARATION OF WRITE-IN CANDIDACY

By

Candidate Name:

(Print name of candidate exactly as it is to appear on the Official Ballots)

STATE OF UTAH }  
County of: Weber } ss.

\_\_\_\_\_  
(DATE)

(b)(i) The form of the declaration of candidacy for all offices, except president to the United States, is substantially as follows:

“State of Utah, County of \_\_\_\_\_

I, \_\_\_\_\_ declare my intention of becoming a candidate for  
(Name – Please Print)

the office of \_\_\_\_\_ for the \_\_\_\_\_ district (if  
applicable. I do solemnly swear that; I will meet the qualifications to hold the office, both legally and constitutionally, if  
selected; I reside at \_\_\_\_\_ in the City of Town of \_\_\_\_\_, Utah, Zip Code \_\_\_\_\_,  
Phone No. \_\_\_\_\_;

I will not knowingly violate any law governing campaigns and elections; I will file all campaign financial disclosure  
reports as required by law; and I understand that failure to do so will result in my disqualification as a  
candidate for this office and removal of my name from the ballot.

The mailing address that I designate for receiving official election notices is:

\_\_\_\_\_  
(Street or P.O Box) (City) (State) (Zip)

Subscribed and sworn before me this \_\_\_\_\_ (month/day/year).

Notary Public (or other officer qualified to administer oath).”

(ii) The form of the declaration of candidacy for president of the United States is substantially as follows:

“State of Utah, County of \_\_\_\_\_

I, \_\_\_\_\_, declare my intention of becoming a candidate for the office of the president of the United  
States. I do solemnly swear that: I will meet the qualification to hold the office, both legally and constitutionally, if  
selected; I reside at \_\_\_\_\_ in the City or Town of \_\_\_\_\_, State \_\_\_\_\_, Phone No. \_\_\_\_\_; I  
will not knowingly violate any law governing campaigns and elections.

The mailing address that I designate for receiving official election notices is

---

(Street or P.O. Box) (City) (State) (Zip)

I designate \_\_\_\_\_ as my vice presidential candidate.

Subscribed and sworn before me this \_\_\_\_\_ (month/day/year).

Notary Public (or other officer qualified to administer oath.)”

(iii) An agent designated to file a declaration of candidacy under Subsection (2) may not sign the form described in Subsection (1)(b)(i) or (ii).

Notwithstanding the requirement in Subsection (1) to file a declaration of candidacy in person, a person may designate an agent to file the declaration of candidacy in person with the filling officer if:

(a) the person is located outside the state during the filling period because:

(i) of employment with the state of the United States; or

(ii) the person is a member of:

(A) the active or reserve components of the Army, Navy, Air Force, Marine Corps, or Coast Guard of the United States who is on active duty;

(B) the Merchant Marine, the commissioned corps of the Public Health Service, or the commissioned corps of the National Oceanic and Atmospheric Administration of the United States; or

(C) the National Guard on activated status; and

(b) the person communicates with the filling officer using an electronic device that allows the person and filling officer to see and hear each other.

I, the undersigned, declare the Utah Candidate Filing Qualifications for the office of \_\_\_\_\_  
\_\_\_\_\_ were read to me by filing officer and that I meet those qualifications.

---

Signature of Candidate

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 2016

Notary Public (or other officer qualified to administer oath)

---

*Additional information:*

---

*Email Address*

*Website*

**UTAH CANDIDATE FILING QUALIFICATIONS**

Before the filing officer accepts any candidacy, he/she shall read the qualifications of candidacy to the candidate. The candidate shall state whether he/she fulfills those requirements. If the candidate does not qualify, the filing officer shall decline such person's candidacy. Utah Code: 20A-9-201(4)

**Weber County Commission**

(17-16-1 & 20A-9-201 UCA)

U. S. Citizen at time of filing

Registered voter in the County

At least one year resident of the County immediately before the date of the election

**Weber County Clerk/Auditor, Treasurer**

(17-16-1 & 20A-9-201 UCA)

U. S. Citizen at time of filing

Registered voter in the County

At least one year resident of the County immediately before the date of the election

**Weber County Recorder/Surveyor**

(Sections 17-16-1, 17-23-1(b) & 20A-9-201 UCA)

U. S. Citizen at time of filing

Registered voter in the County

At least one year resident of the County immediately before the date of the election

The officeholder need not be a registered professional land surveyor, but all surveying work must be performed by a registered professional land surveyor

**Weber County Assessor**

(Sections 17-16-1, 17-17-2 & 20A-9-201 UCA)

U. S. Citizen at time of filing

Registered voter in the County

At least one year resident of the County immediately before the date of the election

Shall be a state-licensed or state-certified appraiser at least 36 months prior to the day on which his/her term of office begins.

**Weber County Sheriff**

(Sections 17-16-1, 17-22-1.5, 20A-9-201; 53-6-202(4) and 53-6-205

U. S. Citizen at time of filing

Registered voter in the county

At least one year resident of the County immediately before the date of the election

Must successfully meet the standards and training requirements established for peace officers

Has passed a certification examination

Must meet the qualifications to be certified as a law enforcement officer, a correctional officer and a correctional facility manager

Must remain certified during the Sheriff's term of office

**Weber County Attorney**

(Sections 17-16-1, 17-18-5 & 20A-9-201 UCA)

U. S. Citizen at time of filing

An attorney licensed to practice law in Utah who is an active member in good standing of the Utah State Bar

Registered voter in the County

At least one year resident of the County immediately before the date of the election

If there is no qualified attorney residing in the County, or a qualified attorney does not file, the County Commission will fill the office by appointment

**Local School Board Member**

(Sections 20A-9-201 & 20A-14-203 UCA)

U.S Citizen at time of filing

Resident in the school representative district from which elected

Qualified and registered voter of the school representative district from which elected

Non-partisan



# ELECTIONS and VOTER INFORMATION REQUEST

Elections Division: 801-399-7412 - [www.WeberElections.com](http://www.WeberElections.com)

## Voter Information Request

The voter information report provides candidates with important information about each voter. The information provided is public record per Utah state law. In accordance with Title 63G-2-203, uniform fees for voter registration records are established by the lieutenant governor in consultation with county clerks. The current fee is \$0.002 per voter record, plus a \$5.00 data set-up fee.

Standard information provided in every Voter Information Request:

- Voter Name & Voter ID Number
- Registration Date
- Residence/Mailing Address
- Political Party

Additional Information that may be requested:

- Telephone Number
- Age
- Customized Voting History
- Date of Birth\*
- Customized Precinct/District

\* Note that government officials or employees can only use voters' birth dates for their respective governmental capacities. Health providers, insurance companies, and financial institutions can only use birth dates to verify the accuracy of personal information submitted by an individual or to confirm the identity of a person to prevent fraud, waste, or abuse. Political parties and candidates can only use birth dates for political purposes. Members of the media can only use birth dates to verify the identity of a single individual. Any other use of voters' birth dates is prohibited by law.

## Subscription Services – Voting History

Voting history for a current election can be automated through a subscription service. Interested parties may pay an initial set-up fee of \$15.00 to receive a voting history report via email through the current election. Once a subscription has been created, the report will be generated and emailed automatically based on the selected interval. Report intervals may include daily reports, reports on weekdays only, or reports received on a weekly basis. There are three types of reports you may order through the subscription service:

Report Type	Description
Voted	<ul style="list-style-type: none"> <li>• Contains voter name, voter ID, residence address, precinct, and political party.</li> <li>• Voting Date and Voting Type (absentee/by-mail or early).</li> </ul>
Have Requested Absentee/By-Mail Ballot	<ul style="list-style-type: none"> <li>• Contains voter name, voter ID, residence address, precinct, phone number, and political party.</li> </ul>
Sent Absentee/By-Mail Ballot	<ul style="list-style-type: none"> <li>• Contains voter name, voter ID, precinct, and political party.</li> <li>• Mailing address, date absentee/by-mail ballot mailed, date returned, and (if applicable) the reason why the absentee/by-mail ballot will not be counted.</li> </ul>

To request this service, please complete the Elections and Voter Information Request form. Indicate in the subscription services section the type(s) of report and interval of report that you would like to receive.

## **Election Results**

Election Results may generally be found on our website at no charge at [www.WeberElections.com](http://www.WeberElections.com), however, if there is something more specific that is needed, please feel free to order a report listed below.

### Summary

The Election Summary Report summarizes the final results for each race in a particular Election. Interested parties may want summary information for a particular jurisdiction or district.

### Statement of Votes Casts (SOVC)

The SOVC report provides election results broken down for each race by precinct and by vote type. Information is available in .pdf format as well as CSV .txt. The .pdf version of this report is available online for most elections.

### **Options for returning this form:**

1. Scan and email the form to [elections@co.weber.ut.us](mailto:elections@co.weber.ut.us).
2. Drop off the form in person at the Clerk/Auditor's Office: 2380 Washington Blvd., Suite 320, Ogden UT 84401.

**A member of the Elections Office will contact you when the report is ready for delivery. Payment may be made over the phone or in person at the Clerk/Auditor's Office after the report is ready for delivery. For questions, please call: 801-399-7412.**



# ELECTIONS and VOTER INFORMATION REQUEST

Elections Division: 801-399-7412 - [www.WeberElections.com](http://www.WeberElections.com)

Date of Request: \_\_\_\_\_ Requested Pickup Date: \_\_\_\_\_

Name: \_\_\_\_\_ Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No(s): Daytime: \_\_\_\_\_ Alt: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Registered Voter Information:** Please check the specific data needed:

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Voter Name      | <input type="checkbox"/> Voting History (by year)     | <input type="checkbox"/> Date of Birth* |
| <input checked="" type="checkbox"/> Address         | <input checked="" type="checkbox"/> Registration Date |   |
| <input checked="" type="checkbox"/> Mailing Address | <input checked="" type="checkbox"/> Political Party   |   |
| <input type="checkbox"/> Telephone Number           | <input type="checkbox"/> Age                          |   |

Please list the appropriate Precincts / Districts:

- |  |   |
|--|---|
| <input type="checkbox"/> County Wide         | <input type="checkbox"/> Legislative District(s): _____ |
| <input type="checkbox"/> Municipality: _____ | <input type="checkbox"/> Senate District(s): _____      |
| <input type="checkbox"/> Other: _____        | <input type="checkbox"/> School Board: _____            |

**Subscription Services:** *Begins 30 days prior to an Election*

- |   |                                   |
|---|-----------------------------------|
| Type:   | Interval of Report:               |
| <input type="checkbox"/> Voted  | <input type="checkbox"/> Daily    |
| <input type="checkbox"/> Voters who have requested an absentee/by-mail ballot | <input type="checkbox"/> Weekdays |
| <input type="checkbox"/> Voters who have been sent an absentee/by-mail ballot | <input type="checkbox"/> Weekly   |

**Election Results:** *Please select the type of results and then list the requested years (and Precinct / District if applicable):*

- Election Summary Report: \_\_\_\_\_
- Statement of Votes Cast: \_\_\_\_\_  
*(Precinct by precinct results)*

**Please indicate whether you would like the birth dates of voters included in the database:**

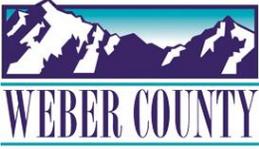
- Yes  No

**If you checked YES above, you must be a qualified person as defined in UCA 20A-2-104(4) and explain the purpose for obtaining the birth dates. Please indicate your qualification by checking one of the boxes below:**

- I am a government official or employee acting in my capacity of a government official or employee.
- I am an agent, employee, or independent contractor of a health provider (see UCA 26-33a-102).
- I am an agent, employee, or independent contractor of an insurance company (see UCA 67-4a-102).
- I am an agent, employee, or independent contractor of a financial institution (see UCA 7-1-103).
- I am an agent, employee, or independent contractor of a political party.
- I am a member of the media who would like to verify the identity of a single individual.

**Please explain the purpose for obtaining the birth dates\*. Attach additional pages as necessary.**





# ELECTION MAP ORDER FORM

Ricky Hatch, Weber County Clerk / Auditor  
 Elections Division: 801-399-7412 - [www.WeberElections.com](http://www.WeberElections.com)

Date of Request: \_\_\_\_\_ Requested Pickup Date: \_\_\_\_\_  
 Name: \_\_\_\_\_ Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No(s): Home: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Item:	Price ea.	Quantity	Total
<b>Weber County Election Map – 42 x 61</b>	\$ 10.00	_____	_____
Official Election Map			
<b>Legislative District Maps – 42 x 53</b>			
Legislative District 07	\$ 10.00	_____	_____
Legislative District 08	\$ 10.00	_____	_____
Legislative District 09	\$ 10.00	_____	_____
Legislative District 10	\$ 10.00	_____	_____
Legislative District 11	\$ 10.00	_____	_____
Legislative District 12	\$ 10.00	_____	_____
Legislative District 29	\$ 10.00	_____	_____
All Districts Overview – 11 x 17	\$ 5.00	_____	_____
<b>Senate District Maps – 42 x 53</b>			
Senate District 18	\$ 10.00	_____	_____
Senate District 19	\$ 10.00	_____	_____
Senate District 20	\$ 10.00	_____	_____
All Districts Overview – 11 x 17	\$ 5.00	_____	_____
<b>Weber County School Board – 42 x 53</b>			
All Districts Overview	\$ 10.00	_____	_____
<b>Ogden City School Board – 42 x 53</b>			
All Districts Overview	\$ 10.00	_____	_____
<b>Digital Copy – Election Map-Book on CD</b>			
Complete Election Map-Book: PDF Files	\$ 10.00	_____	_____
<b>Special Order Maps:</b>			
<i>Price is dependent on size and programming time.</i>			
<i>GIS programming fees are \$ 50.00 / hour with a 1 hr. min.</i>			
<i>Contact GIS Dept. @ 801-399-8555 for estimates.</i>			
<b>Please allow 1 to 2 working days to complete order.</b>	Totals:	=====	\$ =====.

\_\_\_\_\_  
Amount Paid

\_\_\_\_\_  
Clerk's Initials

\_\_\_\_\_  
Date Paid

\_\_\_\_\_  
Order Delivered: Please Initial

\_\_\_\_\_  
Date Order Delivered

## Appendix A

### CHAPTER 15 – REGULATION AND ACCOUNTING OF REVENUES AND EXPENDITURES RELATING TO PERSONAL CAMPAIGNS

---

Sec. 2-15-1. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Campaign committee.

- (1) The term "campaign committee" means an association or combination of persons organized for the purpose of raising, collecting or disbursing money for political purposes, and includes personal campaign committees organized in the county to secure the nomination or election of a candidate.
- (2) The term "campaign committee" does not mean:
  - a. Any political party organized under the laws of the state;
  - b. Any entity that provides goods or services to an individual or committee in the regular course of its business at the same price that would be provided to the general public;
  - c. Individuals who are related and who make contributions from a joint checking account;
  - d. A corporation, except a corporation whose apparent purpose is to act as a political action committee; or
  - e. An issue campaign committee.

Candidate means and includes every person who seeks nomination or election to any of the following county government offices: county commissioner, county treasurer, county sheriff, county clerk/auditor, county recorder, county attorney, county surveyor, and county assessor.

Contributions.

- (1) The term "contributions" means:
  - a. Any gift, subscription, loan, advance or deposit of money or anything of value, except a loan of money made in accordance with applicable financial institution laws and regulations in the ordinary course of business from a financial institution regulated by the state or federal government;
  - b. A transfer of funds between a political committee or organization and a campaign committee;

- (2) The term "contributions" does not include personal services provided without compensation by individuals volunteering their time on behalf of a candidate or a campaign committee.
- (3) The terms "contributions," "expenditures" and "disbursements" do not include, nor shall a candidate or a campaign committee be required to impute a monetary value to, the following activities:
  - a. Endorsement or publicity regarding a candidate or issue extended by the press or other news media;
  - b. Endorsement or publicity regarding a candidate or issue extended by an association, fraternal organization, group, or other entity with its own membership; or
  - c. Uncompensated labor and personal services.

Election means any general or primary election held pursuant to and as defined and provided by state law, and conducted by the county.

Expenditure or disbursement means:

- (1) A purchase, payment distribution, loan, advance, deposit or gift of money or anything of value made for political purposes;
- (2) A contract, promise or agreement, express or implied, whether or not legally enforceable, to make any expenditure;
- (3) A transfer of funds to a political committee or organization by a campaign committee;
- (4) A payment for personal services by a campaign committee for services rendered to a candidate or to a campaign committee.

Office holder means a person who holds an elected or appointed county office or position of employment.

Political purpose means any act done with intent or in such a way as to influence or tend to influence, directly or indirectly, the nomination or election of a candidate.

(Code 1985, § 6-19-1)

Sec. 2-15-2. - Personal campaign committee.

Every candidate shall appoint a personal campaign committee to consist of one or more persons and shall require that a secretary be appointed. The candidate may choose to appoint himself as the committee and in so doing the secretary shall be the candidate himself.

(Code 1985, § 6-19-2)

---

Sec. 2-15-3. - Revenues and expenditures.

All expenditures of money or other things of monetary value made for political purposes and all contributions received by a candidate or member or secretary of a duly constituted campaign committee shall be reported as provided in sections 2-15-4 and 2-15-5.

(Code 1985, § 6-19-3)

Sec. 2-15-4. - Campaign statements—Filing procedures.

- (a) Every campaign committee secretary shall file with the county clerk, on forms furnished by the clerk, full, correct and itemized statements of all moneys and things of monetary value received and expended in the furtherance of political purposes, in accordance with the schedule set forth in this section.
- (b) Preliminary statements shall be filed at least seven days but no more than 14 days preceding both the primary and general elections, (except that unopposed primary candidates need not file statements before the primary election), which statements shall include all receipts and disbursements current to within three days of the date of filing.
- (c) Final statements shall be filed by candidates eliminated at the primary election within 30 days following the primary election. Final statements shall be filed by general election candidates or the candidate's campaign committee by January 5 of the year following a general election and shall include all contributions and disbursements through December 31 of the general election calendar year.
- (d) Successive statements shall not contain information supplied in prior statements, except aggregate totals shall be carried forward for both receipts and disbursements.
- (e) All statements shall be dated and signed by the candidate and the committee secretary.

(Code 1985, § 6-19-4; Ord. No. 96-12, 4-17-1996)

Sec. 2-15-5. - Same—Contents.

The statements required by section 2-15-4 shall contain:

- (1) The name and address of every person, corporation or other entity contributing, loaning or advancing to the candidate or campaign committee money or other thing of monetary value in an amount of more than \$50.00, and the amount or value of that which was contributed, loaned or advanced by each;
- (2) The aggregate amount or value of all contributions, loans or advances of \$50.00 or less, and the number of contributors;
- (3) The name and city of every person, corporation or other entity to whom, or to which, the campaign committee secretary and the candidate have disbursed money, or other thing of monetary value, stating the amount or value of the disbursement;
- (4) The total sum of the amount or value of all disbursements;

- (5) If no contribution is received or expenditure made by a candidate, campaign committee or its secretary, a statement to that effect shall be filed.

(Code 1985, § 6-19-5; Ord. No. 96-12, 4-17-1996)

Sec. 2-15-6. - Same—Filing; forms; public inspection.

- (a) Forms for all statements required by this chapter shall be prepared by the county clerk and approved by the board of county commissioners, and copies thereof, together with a copy of this chapter, shall be furnished upon request by the clerk to the secretary of every campaign committee, to every candidate, or to any others who make a request.
- (b) All statements required by this chapter shall be open to public inspection and may be copied for a fee at the office of the county clerk during normal business hours, and all such statements shall be preserved by the clerk for a period of four years from January 1 of the year following the election for which they are filed.

(Code 1985, § 6-19-6)

Sec. 2-15-7. - Office holder filing procedures.

Any person who holds an elected county office, through election or appointment and who receives any contribution for political purposes, shall file by December 31 in each year he or she is not a candidate a statement setting out all contributions for political purposes received that calendar year on forms provided by the county clerk, which forms shall be signed by the office holder.

(Code 1985, § 6-19-7; Ord. No. 96-12, 4-17-1996)

Sec. 2-15-8. - Limitations on contributions.

- (a) The acceptance of anonymous contributions is hereby prohibited. Any anonymous contributions received by a candidate or campaign committee shall be transmitted to the county treasurer for deposit in the general fund.
- (b) No person shall make a contribution in the name of another person, or make a contribution with another person's funds in his own name, and no campaign committee shall knowingly accept such contributions; provided, however, that contributions may be made and received so long as the name of the party or of the entity sponsoring the campaign committee is imprinted on any check or other means of contribution and is listed in campaign statements.

(Code 1985, § 6-19-8)

Sec. 2-15-9. - Campaign statements—Inspection and complaints.

Except when reviewing his own campaign statements, which shall be inspected by the county attorney, the county clerk shall inspect all financial campaign statements within four days after the same are filed, and if it appears that any campaign committee, person or political action committee has failed to file a statement as required by law, or if it appears that the statement does not conform to

---

law, or upon a written and verified complaint by a candidate or by a voter setting forth with specificity that a statement filed does not conform to law, the clerk shall notify the delinquent campaign committee, person, or political action committee in writing, requesting compliance with this chapter.

(Code 1985, § 6-19-9)

Sec. 2-15-10. - Same—Failure to file.

(a) Upon the failure of any campaign committee or person to file a statement within five days after receiving notice under section 2-15-8, or, if in the exercise of reasonable discretion the clerk (or the county attorney when the clerk's campaign statement is questioned) questions the accuracy or completeness of such statement, the clerk shall request an examination of all books and records of such committee or person. Such books and records shall be produced for inspection within two days after the request for examination is received.

(Code 1985, § 6-19-10)

Sec. 2-15-11. - Enforcement powers.

If a campaign committee or person fails to file a statement within five days after receiving notice under section 2-15-8, fails to comply with the notice provided under section 2-15-10, or if any statement filed discloses a violation of this chapter, the clerk shall notify the county attorney, and shall furnish the county attorney copies of all papers in his possession relating hereto, and the county attorney, on such complaint or the complaint of any other person, shall enter forthwith the same in a docket kept for that purpose, and within ten days thereafter shall examine every case. If the evidence is deemed sufficient by the county attorney, the county attorney shall institute such criminal or civil proceedings as may be deemed appropriate.

(Code 1985, § 6-19-11)