

List of Current Job Openings In Weber County Corporation. Please distribute to persons in your agency concerned with job recruitment and placement

Job Title	Salary	Issue
OPERATONS SUPERVISOR	\$15.00/HR	10/2/2015

Position Summary:

Manages the maintenance staff to assure that the physical plant and facility equipment is operating and is constantly in well-maintained condition. Operate and maintain mechanical equipment such as generators, motors, boilers, chillers, HVAC equipment.. Maintain electrical systems, lighting fixtures, and electrical components of machinery and equipment. Install temporary utilities as events dictate.

Major Responsibilities:

- Work with Operations Director to ensure maintenance and general repairs on the building including but not limited to HVAC, Drywall & Paint patches, plumbing maintenance & repairs. PVC & Copper.
- Coordinate the work of personnel engaged in the repair and maintenance, and preventative maintenance of the facilities.
- Manage facility carpet cleaning program along with maintenance, service & repair of carpet cleaning and custodial equipment systems. (I.E. Vacuums & Floor Cleaners.)
- Schedule, select, train, and evaluate mechanical staff.
- Work with Operations Director to estimate costs, determine maintenance priorities and assure work is completed with a high degree of proficiency.
- Establish and maintain tools and replacement parts inventories.
- Assure work being performed is in accordance with OSHA, state, county, and city codes.
- Assure boilers and other systems are inspected as required and that proper licensing is in effect.
- Support conference center events by temporarily installing and dismantling utilities (I.E. electrical & audio/visual) as events dictate.
- Other duties as required or assigned by Operations Director.

Knowledge, Skills, and Abilities:

- Extensive knowledge of major air conditioning and heating operations and building maintenance.
- Knowledge of hazards and safety precautions and requirements such as OSHA.
- Ability to establish and maintain a system for assuring high standards of productivity and ability to establish an on-going list of prioritized projects for staff.
- Four (4) years of building engineering experience with extensive background in HVAC and boilers.
- Preferred experience in a large convention center, arena, hospital, or hotel.
- Supervisory experience desirable.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl. The employee must frequently lift

and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock. The noise level in the work environment is moderately loud.

Position is opened until filled. County application form must be submitted to Weber County H.R., 2380 Washington Blvd #340, Ogden, Utah 84401
EQUAL OPPORTUNITY EMPLOYER – DRUG & BACKGROUND TESTING REQUIRED