

LIST OF CURRENT JOB OPENINGS IN WEBER COUNTY CORPORATION. PLEASE  
DISTRIBUTE TO PERSONS IN YOUR AGENCY CONCERNED WITH JOB RECRUITMENT  
AND PLACEMENT

<u>JOB TITLE</u>	<u>SALARY</u>	<u>ISSUE</u>
<b>KITCHEN STEWARD</b>	<b>\$12.00</b>	<b>12-4-2015</b>

**OGDEN ECCLES CONFERENCE CENTER Full-Time with Benefits**

JOB SUMMARY Under the general guidance and direction of the Executive Chief and Food & Beverage Manager will represent the highest standard of excellence in kitchen cleanliness and organization. Ensuring that the kitchen, appliances, glassware, plates, flatware, service ware, and miscellaneous items are maintained, cleaned, organized and kept in their proper location. The Kitchen Steward will maintain a proper level of clean inventory according to the sanitation code.

MAJOR DUTIES (Any one position may not include all of the duties listed, nor do the listed examples include all duties which may be found in positions of this class.) Responsible for cleanliness and storage of food service equipment. Training of new dishwashers on cleaning and property standards of the dish machine and kitchen, etc. Oversee and give direction of workload to other dishwashers in the kitchen. Keep dish machine clean and serviced, with proper amounts of chemicals for optimum cleanliness of dishes. Wash dishes, dishware, pots, pans, trays, utensils and other kitchen and food service equipment. Responsible for daily cleaning of entire kitchen including floors, walls and standing equipment, etc. Responsible for return of all dishware and equipment to designated areas each shift. Help kitchen staff put away inventory when deliveries arrive. Remove and break down boxes, keeping kitchen area free of garbage. Properly store all cleaning supplies and equipment, i.e. mops, buckets, cleaning chemicals, etc. Follow all safety procedures at all times. Assists prep cook, as assigned, prepping or putting away stock. Perform any other duties as assigned.

MINIMUM QUALIFICATIONS High school graduation or equivalent AND Previous experience preferred

Knowledge of kitchen equipment and machinery. Ability to handle high heat and moisture; ability to work in a fast-paced, noisy environment; ability to lift 50 pounds and to lift overhead and push or pull objects. Ability to follow directions and communicate effectively with supervisor and co-workers. Ability to present a positive and professional image. Ability to be self-motivated and customer service oriented. Ability to accomplish all tasks as assigned.

SPECIAL QUALIFICATIONS Food & beverage service worker permit required. Flexibility with hours and schedules. Must be able to work weekends, nights, holiday, and overtime as needed. Meet minimum age requirement of jurisdiction.

TOOLS AND EQUIPMENT USED Kitchen equipment and machinery

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or

humid conditions and vibration. The employee occasionally works in precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock. The noise level in the work environment is moderately loud.

**POSITION IS OPENED UNTIL FILLED**

**APPLICATION MUST BE SUBMITTED TO:**

**Weber County H.R., 2380 Washington Blvd., 3rd Floor, Suite 340, Ogden, Utah 84401**

**EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER - DRUG & BACKGROUND TESTING  
REQUIRED**