RAMP GRANT APPLICATION 2016

Please Check the Appropriate Type of Grant, Category, and Classification for This Request

See Filing Deadlines on the Back of This Application

TYPE OF GRANT	
☐ **Major** ($200,000 and up)	☐ **Regular** ($2,001 to $199,999)

GRANT CATEGORY AND CLASSIFICATION	
Parks & **R**ecreation	**A**rts & **M**useums
☐ Recreational Facility	☐ Cultural Facility
	☐ Cultural Organization

ORGANIZATION INFORMATION

Name of Government Entity or Nonprofit Organization

Address City State Zip Code

Contact Person Title or Position

Phone No. Fax No. Email Address

Alternate Contact Person Title or Position

Phone No. Fax No. Email Address

Has This Organization Been Registered in Weber County for Three Years or More? Yes ☐ No ☐

If you answered 'no' to this question, you are *not* eligible to apply.

Date of Incorporation:_____ Federal Tax ID Number:_____

Please indicate your organization's status. ☐ Nonprofit ☐ Government Agency ☐ Educational Affiliate

If A Government Agency Applying Under Arts & Museums, Do You Have A Separate Cultural Council? Yes ☐ No ☐

PROJECT NAME: _____. Priority of This Project: ☐ **(If you have multiple requests)**

Funds Requested From RAMP: $_____. Total Cost of Project: $_____.

You must attach a detailed budget for your project, including competitive bids / and/or cost comparisons or your grant may be declared ineligible.

Would You Accept Partial Funding? Yes ☐ No ☐ If An Event, What Is the Date: _____.

Location of Project: _____.

Brief Summary of This Project: **(Do not exceed the space in this box)**

Please Provide the Organization's Official Mission Statement: (Must Comply with RAMP's Primary Purpose)

Describe How Many People Will Be Affected By This Project and How:

Explain What Funding Resources Your Organization Has:

Tell How You Plan To Show RAMP Sponsorship and or Signage For This Project:

RAMP applications will not be accepted after the filing deadline and any application that has not met the filing requirements will not be considered. Please make sure you have completed the following before submitting your application: (Check the box to the left of each line to make sure you have complied with each step)

- ☐ Read the information sheet for completing a RAMP application
- ☐ File timely ***(Deadline for filing Major & Regular Grants – January 15, 2016. EZ Grants – April 15, 2016)***
- ☐ Complete all areas of the application
- ☐ Attach proof of nonprofit status
- ☐ Provide your organization's mission statement
- ☐ Attach detailed budget for entire project and an explanation of how the RAMP funds will be used (This would include any matching funds and/or letters of support)
- ☐ **Attach competitive bids and/or cost comparisons – not applicable for EZ Grants**
- ☐ Sign and date the application
- ☐ Remove the information sheet and charts
- ☐ Submit fifteen (15) copies of the application and supporting documents

I hereby acknowledge that I have read the information sheet attached to this application and that all documents submitted to the RAMP Tax Committee for this application are true and correct to the best of my knowledge. I furthermore acknowledge that I have the authority to bind this organization to the project.

_____	_____	_____
Signature	Title	Date

FILING DEADLINE FOR MAJOR GRANTS: January 15, 2016 5:00 pm
FILING DEADLINE FOR REGULAR GRANTS: January 15, 2016 5:00 pm
FILING DEADLINE FOR EZ GRANTS: April 15, 2016 5:00 pm

Completed applications should be filed in the Weber County Commission Office by the date & time listed above.

RAMP Tax Advisory Board
Weber County Commission
2380 Washington Blvd., Suite 360
Ogden, Utah 84401

For more information contact:
Shelly Halacy 801 399-8406 shalacy@co.weber.ut.us
Holin Wilbanks 801 399-8419 hwilbanks@co.weber.ut.us

INFORMATION SHEET FOR COMPLETING A RAMP GRANT APPLICATION

Type of Grant

Indicate which type of RAMP grant you are requesting for this project.

1 – Major: Requests for $200,000 or greater.
2 – Regular: Requests for $2,001.00 to $199,999.
3 – EZ: Requests for $2,000 or less.

If you are requesting funds for different projects or functions you should use a separate application for each.

Grant Category & Classification

Indicate which category and classification your RAMP application applies to.

1 – Parks & Recreation (Your classification must be for a Recreational Facility)
2 – Arts & Museums (Your classification will be for either a Cultural Facility or Organization)

For help in determining the classification and qualifications for obtaining RAMP funds, please refer to the attached charts. (They are labeled "*Recreational Facility*," "*Cultural Facility*," and "*Cultural Organization*.")

Organization Information

Please enter the name of your government entity or nonprofit organization along with contact and mailing information. NOTE: If your nonprofit organization name is different than your registered nonprofit status, you must provide proof that the organizations are one and the same.

Three year requirement

Your organization must have been established for at least three years in Weber County to receive RAMP funds. Please include the date of incorporation and your federal tax identification number.

Status

Nonprofit	If you are applying as a nonprofit organization, please provide documentation such as a 501(c)(3) status with the IRS or State Registration stating your nonprofit status.
Government	Municipal or County entities seeking funds under the Arts or Museum category must have a cultural council with the primary purpose of promoting the advancement and preservation of history, natural history, art, music, theater or dance.
Educational	An educational institution or affiliate, whose annual revenues are directly derived more than fifty percent from state funds, is not eligible for RAMP funds.

Mission Statement

The mission statement of your organization should be approved by your board members or council and be in line with the statutes and ordinances that govern the RAMP tax.

Project Name

Provide a short title that will identify what your project is for. NOTE: If your organization has multiple requests, please indicate the priority of your requests. The committee will take your priority of requests into consideration during their deliberations.

Amount of Request

Indicate the amount of RAMP funding you are requesting for this project as well as the total cost of the proposed project. Be sure to include a detailed budget for the project and which items you intend to use RAMP money for. **Any costs for which RAMP funds will be used must have competitive bids and/or cost comparisons. You should also include other funding sources for the project as well as any in-kind donations or volunteer work that will be used**. As a general rule, RAMP does not fund employee salaries, prizes, trophies, refreshments or food items. Any RAMP money awarded and not used as outlined in your budget must be returned to the county.

Partial Funding

Indicate whether or not you would be able to accept an amount less than you have requested.

Location

Tell us where your project or event will take place. (Your project must be located in Weber County.) When possible, it is also recommended that funds be spent with vendors in Weber County.

Brief Summary of Project

In the box provided, give a brief summary of the project; its purpose, target group including number of participants, and benefits of providing the project. You may also attach a one page explanation with more details to help promote your project along with information and photos from prior year's experiences (if applicable), and letters of support. (Please limit this additional information to 5 pages.)

Signature

Your signature acknowledges that you have read the information about filing a RAMP application and are aware of the requirements for obtaining funds. You are also stating that your information is true and correct to the best of your knowledge. Include your title and the date.

Be sure to submit fifteen copies of your application and attachments. Application should be filed with:

RAMP Tax Advisory Board
Weber County Commission
2380 Washington Blvd., Suite 360
Ogden, Utah 84401

NOTE: When submitting your application, please DO NOT include this information sheet or charts.

With the exception of EZ grants, your project will be assigned to a liaison from the RAMP committee. Each member of the appropriate committee will review the projects but the liaison will act as your advocate during deliberations. EZ grants are generally less detailed and are not assigned a liaison but each member of the RAMP committee reviews each application. Please make sure that you or a knowledgeable representative from your organization will be available to answer any questions or concerns the liaison (or any member of the committee), may have about your request for funding.

RAMP Tax Advisory Board
(801) 399-8406
shalacy@co.weber.ut.us
rhwilbanks@co.weber.ut.us

Recreational Facility

For Recreation and Parks purposes, RAMP Tax may be used to fund recreational facilities.

RAMP Ordinance 24-7-1; 24-7-3; 24-7-4

Recreational Facility =

Publicly Owned

Or

Operated

+

- **Park**
- **Campground**
- **Dock**
- **Marina**
- **Golf course**
- **Play ground**
- **Athletic field**
- **Gymnasium**
- **Swimming pool**
- **Trail system**
- **Other facility used for recreational purposes**

Cultural Facility

For Arts and Museum purposes, RAMP Tax may be used to fund Cultural Organizations or Cultural Facilities.

Ramp Ordinance 24-7-1; 24-7-3; 24-7-4

Cultural Facility =

Publicly Owned

Or

Operated

+

- **Museum**
- **Theater**
- **Art center**
- **Music hall**
- **Other cultural or arts facility**

Cultural Organization (2 Kinds)

For Arts and Museum purposes, RAMP Tax may be used to fund Cultural Organizations or Cultural Facilities.

Ramp Ordinance 24-7-1; 24-7-3; 24-7-4

Cultural Organization =

Excludes any agency of the state, any political subdivision of the state, or any educational institution whose annual revenues are directly derived more than fifty percent from state funds, any radio or television broadcasting network, or station, cable communications systems, newspaper, or magazine (U.C.A. 59-12-702(4).

1.

Private nonprofit → **Organization** / **Institution** / **Administrative Unit**

(An administrative unit is a division of a nonprofit organization or institution that:

a) would, if it were a separate entity be a cultural organization

and b) consistently maintain books and records separate from those of its parent organization. (UCA 59-12-702(1)).

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Primary purpose is the advancement and preservation of

- **Natural history**
- **Art**
- **Music**
- **Theater**
- **Dance**
- **Literature**
- **Motion pictures**
- **Story telling**

2.

Municipal Or County

Cultural Council

+

Primary purpose is the advancement and preservation of

- **History**
- **Natural history**
- **Art**
- **Music**
- **Theater**
- **Dance**