

Commissioners,

Attached you will find the 2023 Municipal Wastewater Planning Program Annual Report. Where there are always areas for improvement I believe we are in pretty good shape currently and our system is fairly new. .

Should you have any questions please feel free to contact me at Ext. 8004 or through email.

Thank You,
Chad Meyerhoffer

Cc: Gary Myers
Sean Wilkinson

RESOLUTION NO. _____

RESOLUTION APPROVING THE 2023 MUNICIPAL WASTEWATER PLANNING PROGRAM ANNUAL REPORT

WHEREAS, Weber County, hereinafter referred to as the “County” is a public body of the State of Utah; and,

WHEREAS, the County is governed by a County Commission elected according to law; and

WHEREAS, the County desires to adopt the 2023 Municipal Wastewater Planning Program Annual Report in compliance with state regulations; and

WHEREAS, the County Commission has reviewed the 2023 Municipal Wastewater Planning Program Annual Report as attached hereto;

NOW THEREFORE, the Weber County Commission hereby approves the 2023 Municipal Wastewater Planning Program Annual Report, attached hereto;

DATED this 5th day of March, 2024.

BOARD OF COUNTY COMMISSIONERS
OF WEBER COUNTY

By _____
James H. “Jim” Harvey, Chair

Commissioner Bolos voted _____
Commissioner Harvey voted _____
Commissioner Froerer voted _____

ATTEST:

Ricky Hatch, CPA
Weber County Clerk/Auditor

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Municipal Wastewater Planning Program survey for 2024.

chadmeyerhoffer@gmail.com [Switch account](#)



* Indicates required question

Email *

cmeyerho@webercountyutah.gov

Section I: General Information

Name of the Facility? *

Weber County

What is the name of the person responsible for this organization? *

Chad Meyerhoffer



What is the title of the person responsible for this organization? *

Project Manager

What is the email Address for the person responsible for this organization? *

cmeyerho@webercountyutah.gov

What is the phone number for the person responsible for this organization? *

801-399-8004

Facility Location? *

Please provide either Longitude and Latitude, address, or a written description of the location (with area or point).

2380 Washington Blvd. Ste. 240

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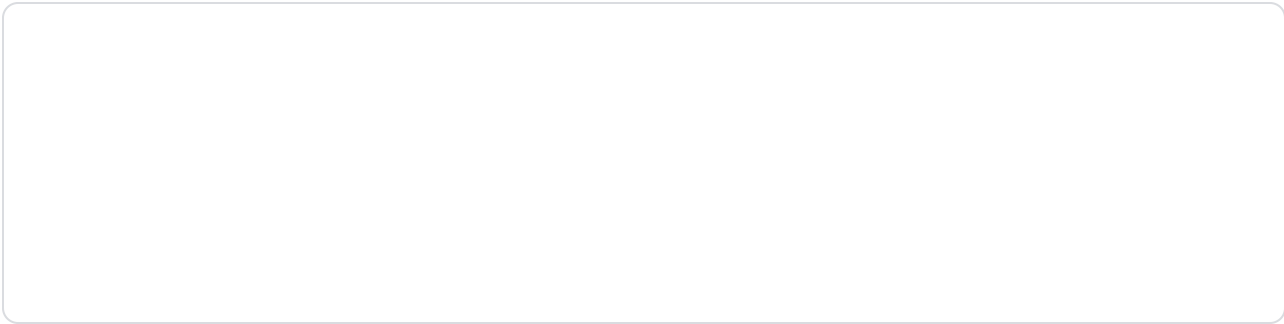
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Federal Facility Section

Are you a federal facility?

A federal facility is a military base, a national park, a facility associated with the forest service, etc.

Yes

No

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* Indicates required question

Financial Evaluation Section

This form is completed by [name]? *

Chad Meyerhoffer

Part I: GENERAL QUESTIONS

Please answer the following questions regarding GENERAL QUESTIONS.

Are sewer revenues maintained in a dedicated purpose enterprise/district account?

Yes

No

Clear selection



Are you collecting 95% or more of your anticipated sewer revenue? *

- Yes
- No

Are Debt Service Reserve Fund requirements being met?

- Yes
- No

Clear selection

Where are sewer revenues maintained?

- General Fund
- Combined Utilities Fund
- Other

What was the average annual User Charge for 2023?

If there is more than one rate divide the total municipal yearly User Charge collected, by the total number of connections.

\$484



Do you have a water and/or sewer customer assistance program (CAP)?

- Yes
- No

Clear selection

Part II: OPERATING REVENUES AND RESERVES

Please answer the following questions regarding

OPERATING REVENUES AND RESERVES.

Are property taxes or other assessments applied to the sewer systems?

- Yes
- No

Clear selection

Revenue from these taxes =

N/A

Are sewer revenues sufficient to cover operations & maintenance costs, and repair & replacement costs (OM&R) at this time?

- Yes
- No

Clear selection



Are projected sewer revenues sufficient to cover operation, maintenance, and repair (OM&R) costs for the next five years?

- Yes
- No

Clear selection

Does the sewer system have sufficient staff to provide proper OM&R?

- Yes
- No

Clear selection

Has a repair and replacement sinking fund been established for the sewer system?

- Yes
- No

Clear selection

Is the repair & replacement sinking fund sufficient to meet anticipated needs?

- Yes
- No

Clear selection



Part III: Capital Improvements, Revenues and Reserves.

Please answer the following questions regarding Capital Improvements, Revenues and Reserves.

Are sewer revenues sufficient to cover all costs of current capital improvements projects?

Yes

No

Clear selection

Has a Capital Improvements Reserve Fund been established to provide for anticipated capital improvement projects?

Yes

No

Clear selection

Are projected Capital Improvements Reserve Funds sufficient for the next five years?

Yes

No

Clear selection



Are projected Capital Improvements Reserve Funds sufficient for the next ten years?

- Yes
- No

Clear selection

Are projected Capital Improvements Reserve Funds sufficient for the next twenty years?

- Yes
- No

Clear selection

Part IV: FISCAL SUSTAINABILITY REVIEW

Please answer the following questions regarding FISCAL SUSTAINABILITY REVIEW.

Have you completed a rate study within the last five years?

- Yes
- No

Clear selection



Do you charge Impact fees?

- Yes
- No

Clear selection

Impact Fee (if not a flat fee, use average of all collected fees) =

619.15

Have you completed an impact fee study in accordance with UCA 11-36a-3 within the last five years?

- Yes
- No

Clear selection

Do you maintain a Plan of Operations?

- Yes
- No

Clear selection



Have you updated your Capital Facility Plan within the last five years?

- Yes
- No

Clear selection

In what year was the Capital Facility Plan last updated?

2020

Do you use an Asset Management system for your sewer systems?

- Yes
- No

Clear selection

Do you know the total replacement cost of your sewer system capital assets?

- Yes
- No

Clear selection

Replacement Cost =

\$9,537,997



Do you fund sewer system capital improvements annually with sewer revenues at 2% or more of the total replacement cost?

- Yes
- No

What is the sewer/treatment system annual asset renewal cost as a percentage of its total replacement cost?

Your answer

Describe the Asset Management System.

Check all that apply

- Spreadsheet
- GIS
- Accounting Software
- Specialized Software

Please answer the following: - 2023 Capital Assets Cumulative Depreciation?

1,594,151

Please answer the following: - 2023 Capital Assets Book Value?

Book Value = total cost - accumulated depreciation

7,943,846



Part V: PROJECTED CAPITAL INVESTMENT COSTS

Please answer the following questions regarding PROJECTED CAPITAL INVESTMENT COSTS.

Cost of projected capital improvements - Please enter a valid numerical value. - 2023?

80,494

Cost of projected capital improvements - Please enter a valid numerical value. - 2024 through 2028?

22,000

Cost of projected capital improvements - Please enter a valid numerical value. - 2029 through 2033?

Your answer

Cost of projected capital improvements - Please enter a valid numerical value. - 2034 through 2038?

Your answer



Cost of projected capital improvements - Please enter a valid numerical value. - 2039 through 2043?

Your answer

Purpose of Capital Improvements - 2023?

Check all that apply.

- Replace/Restore
- New Technology
- Increased Capacity

Purpose of projected Capital Improvements - 2024 through 2028?

Check all that apply.

- Replace/Restore
- New Technology
- Increased Capacity

Purpose of projected Capital Improvements - 2029 through 2033?

Check all that apply.

- Replace/Restore
- New Technology
- Increased Capacity



Purpose of projected Capital Improvements - 2034 through 2038?

Check all that apply.

- Replace/Restore
- New Technology
- Increased Capacity

Purpose of projected Capital Improvements from 2039 through 2043?

Check all that apply.

- Replace/Restore
- New Technology
- Increased Capacity

To the best of my knowledge, the Financial Evaluation section is completed and accurate.

- True
- False

Clear selection

Note: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of the assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance please send an email to wqinfodata@utah.gov and we will contact you as soon as possible. You may also visit our Frequently Asked Questions page.



Do you have a collection system?

The answer to this question is obvious in most cases, but for clarification, some wastewater systems consist of only wastewater collections (answer Yes). Some wastewater systems do not have a collection system but receive wastewater from separate collection system jurisdictions (answer No). Some wastewater systems have treatment and collections and consider their entire system as one entity (answer Yes). Some wastewater systems have treatment and collections, but consider their collections a separate entity from treatment (answer No). If you have treatment but have an independent collection system and you answered "No," you must enter your collection system separately as an independent response to the survey.

Yes

No

Clear selection

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Collection System

The collection of wastewater in a system of pipes and possibly pump stations that deliver wastewater to a treatment system that may or may not be independent of the treatment system.

This form is completed by [name]?

The person completing this form may receive Continuing Education Units (CEUs).

Chad Meyerhoffer

Part I: SYSTEM DESCRIPTION

Please answer the following questions regarding SYSTEM DESCRIPTION.

What is the largest diameter pipe in the collection system?

Please enter the diameter in inches.

12



What is the average depth of the collection system?

Please enter the depth in feet.

10

What is the total length of sewer pipe in the collection system?

Please enter the length in miles.

13.9

How many lift/pump stations are there in the collection system?

2

What is the largest capacity lift/pump station in the collection system?

Please enter the design capacity in gpm.

448

Do seasonal daily peak flows exceed the average peak daily flow by 100 percent or more?

Yes

No

Clear selection



What year was your collection system first constructed (approximately)?

2003

In what year was the largest diameter sewer pipe in the collection system constructed, replaced or renewed?

If more than one, cite the oldest.

2003

Part II: DISCHARGES

Please answer the following questions regarding DISCHARGES.

How many days last year was there a sewage bypass, overflow or basement flooding in the system due to rain or snowmelt?

0

How many days last year was there a sewage bypass, overflow or basement flooding due to equipment failure (except plugged laterals)?

0



Sanitary Sewer Overflow (SSO)

Class 1 - a Significant SSO means a SSO backup that is not caused by a private lateral obstruction or problem that:

- (a) affects more than five private structures;
- (b) affects one or more public, commercial or industrial structure(s);
- (c) may result in a public health risk to the general public;
- (d) has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or
- (e) discharges to Waters of the State.

Class 2 - a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria

What is the number of Class 1 SSOs in Calendar year 2023?

0

What is the number of Class 2 SSOs in Calendar year 2023?

0

Please indicate what caused the SSO(s) in the previous question.

N/A

Please specify whether the SSOs were caused by contract or tributary community, etc.

N/A



Part III: NEW DEVELOPMENT

Please answer the following questions regarding NEW DEVELOPMENT.

Did an industry or other development enter the community or expand production in the past two years, such that flow or wastewater loadings to the sewerage system increased by 10% or more?

Yes

No

Clear selection

Are new developments (industrial, commercial, or residential) anticipated in the next 2 - 3 years that will increase flow or BOD5 loadings to the sewerage system by 25% or more?

Yes

No

Clear selection

What is the number of new commercial/industrial connections in 2023?

0

What is the number of new residential sewer connections added in 2023?

23



How many equivalent residential connections are served?

389

Part IV: OPERATOR CERTIFICATION

Please answer the following questions regarding OPERATOR CERTIFICATION.

How many collection system operators do you employ?

2

What is the approximate population served?

606

State of Utah Administrative Rules require all public system chief operators considered to be in Direct Responsible Charge (DRC) to be appropriately certified at no less than the Facility's Grade. List the designated Chief Operator/DRC for the Collection System by: First and Last Name, Grade, and email.

Grades: Grade I, Grade II, Grade III, and Grade IV.

Chad Meyerhoffer, Grade 2, cmeyerho@webercountyutah.gov



Please list all other Collection System operators with DRC responsibilities in the field, by name and certification grade. Please separate names and certification grade for each operator by commas.

Grades: Grade I, Grade II, Grade III, and Grade IV.

Josh Bryant, Grade 1, jbryant@webercountyutah.gov

Please list all other Collection System operators by name and certification grade. Please separate names and certification grades for each operator by commas.

Grades: Grade I, Grade II, Grade III, and Grade IV.

Your answer

Is/are your collection DRC operator(s) currently certified at the appropriate grade for this facility?

Yes

No

Clear selection

Part V: FACILITY MAINTENANCE

Please answer the following questions regarding FACILITY MAINTENANCE.



Have you implemented a preventative maintenance program for your collection system?

- Yes
- No

Clear selection

Have you updated the collection system operations and maintenance manual within the past 5 years?

- Yes
- No

Clear selection

Do you have a written emergency response plan for sewer systems?

- Yes
- No

Clear selection

Do you have a written safety plan for sewer systems?

- Yes
- No

Clear selection



Is the entire collections system TV inspected at least every 5 years?

- Yes
- No

Clear selection

Is at least 85% of the collections system mapped in GIS?

- Yes
- No

Clear selection

Part VI: SSMP EVALUATION

Please answer the following questions regarding SSMP EVALUATION.

Have you completed a Sewer System Management Plan (SSMP)?

- Yes
- No

Clear selection



Has the SSMP been adopted by the permittee's governing body at a public meeting?

- Yes
- No

Clear selection

Has the completed SSMP been public noticed?

- Yes
- No

Clear selection

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SSMP Public Notice Date

Date of public notice?

Date

04/26/2016

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During the annual assessment of the SSMP, were any adjustments needed based on the performance of the plan?

Yes

No

Clear selection

What adjustments were made to the SSMP (i.e. line cleaning, CCTV inspections, manhole inspections, and/or SSO events)?

N/A



During 2023, was any part of the SSMP audited as part of the five year audit?

- Yes
- No

Clear selection

If yes, what part of the SSMP was audited and were changes made to the SSMP as a result of the audit?

N/A

Have you completed a System Evaluation and Capacity Assurance Plan (SECAP) as defined by the Utah Sewer Management Plan?

- Yes
- No

Clear selection

Part VII: NARRATIVE EVALUATION

Please answer the following questions regarding NARRATIVE EVALUATION.

Describe the physical condition of the sewerage system: (lift stations, etc. included)

Our system is relatively new and in good condition. Lift Stations need regular pump maintenance. As stated in our last year capital improvements we installed a new line which allowed us to remove one of our temporary lift stations with the new Taylor Landing Lift Station.



What sewerage system capital improvements does the utility need to implement in the next 10 years?

Most improvements to our system are development driven. We are working with a development that will be within one of our lift station areas. Other than that we have a few minor lines that we are looking to do some maintenance on.

What sewerage system problems, other than plugging, have you had over the last year?

We have had some infiltration issues and we had one of our pumps go out in a lift station that we are looking to replace.

Is your utility currently preparing or updating its capital facilities plan?

- Yes
- No

Clear selection

Does the municipality/district pay for the continuing education expenses of operators?

- 100%
- Partially
- Does not pay

Clear selection



Is there a written policy regarding continued education and training for wastewater operators?

- Yes
- No

Clear selection

Do you have any additional comments?

Your answer

To the best of my knowledge, the Collections System section is completed and accurate

- True
- False

Clear selection

Note: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of the assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance please send an email to wqinfodata@utah.gov and we will contact you as soon as possible. You may also visit our [Frequently Asked Questions](#) page.

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Wastewater Treatment Options

You have either just completed or just bypassed questions about a Collection System. This section (the questions below) determines the next set of questions that you will be presented based on the choice you make for treatment.

What kind of wastewater treatment do you have in your wastewater treatment system?

If you have treatment, you must choose from Mechanical Plant, Discharging Lagoon, or Non-Discharging Lagoon. If you don't have treatment then choose "No Treatment." Choose only one answer.

- Mechanical Plant
- Discharging Lagoon
- Non-Discharging Lagoon
- No Treatment of Wastewater

[Clear selection](#)

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* Indicates required question

Adopt & Sign

I have reviewed this report and to the best of my knowledge the information provided in this report is correct. *

- True
- False

Has this been adopted by the City Council or District Board? *

- yes
- No

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