



# Surplus from Guest

Current step

Purch PDF and Send to Commission

Status

In progress

Progress

66.67%

Printed on

11/17/2022, 3:18 PM

## Requestor and Department Info

Date

11/17/2022

Requestor Name \*

Linda Black

Requestor Phone \*

801-399-8258

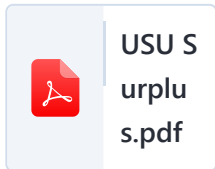
Department \*

Parks and Rec

Requestor Email \*

[linda.black@usu.edu](mailto:linda.black@usu.edu)

### Attachments



Attach any needed pictures or documents

### Items Being Surplussed

Description	Qty	Serial Number	Serviceable
4 drawer Steelcase gray filing Cabinet	3		Yes
5 drawer gray filing cabinet	2		Yes

## Purchasing Only

If needed, please provide a more detailed justification or description of this surplus

### Purchasing Comments

Print Form to PDF and Attach Here

(REQUIRED) \*


No attachments

## Progress

66.67%

● Start	Guest 11/17/2022, 1:17 PM	Guest	Completed
● Department	Jennifer Graham,Marty Smith 11/17/2022, 1:18 PM	Jennifer Graham	Completed
● Purchasing Approval	Purchasing 11/17/2022, 3:18 PM	Jason Horne	Completed
● Purch PDF and Send to Commission	Purchasing		In progress
● Completed	Guest		Not started

## Comments

  
No comments