

**AGREEMENT BETWEEN WEBER COUNTY AND MAURIE TARBOX
TO BE THE ARTISTIC DIRECTOR FOR
WEBER COUNTY'S OGDEN MUSICAL THEATRE
AS A SEASONAL CONTRACT EMPLOYEE**

WHEREAS, Weber County, hereinafter "County" is desirous of retaining Maurie Tarbox as a seasonal contract employee to be the Artistic Director for County's Ogden Musical Theatre ("OMT"); and

WHEREAS, Artistic Director has the expertise County desires for providing such services to OMT;

NOW THEREFORE, County and Artistic Director hereby agree as follows:

**SECTION ONE
SCOPE OF SERVICES**

Artistic Director shall assist OMT in developing and accomplishing objectives in the following areas:

- Work with the producer/general manager and other employees of Ogden Eccles Conference Center/Peery's Egyptian Theater on OMT productions;
- Understand and support the mission statement, bylaws, and values philosophies of OMT;
- Be a non-voting member of the OMT Advisory Board, attending regular meetings, and offering direction, ideas, and updates of OMT;
- Create a list of productions in which the Advisory Board can then vote upon for the upcoming season, which will include a description of the musical, as well as a positive "pitch" for each show presented;
- Secure the rights/royalties of script and libretto from appropriate musical theater companies and/or organizations;
- Secure soundtracks and/or musicians as needed for rehearsals and performances;
- Assist in hiring of creative/production personnel, which includes: director, choreographer, musical director, stage manager, assistant stage manager, set designer/master carpenter, costumer/seamstress sound designer, lighting designer, props master/mistress, and any other needed personnel;
- Work with OMT producer/general manager to set reasonable annual budgetary needs for each production and help enforce the budget;

- Contribute to the artistic evaluation of projects and productions to be included in the following: promotional, funding, and press release material and be willing to speak to the press about the company and theater;
- Function as a resource for the directors who are working to mount productions and provide support, counsel, and/or artistic input when needed;
- Assume the direction of the production should the director become unable to complete his/her duties;
- Recruit performers to act as a talent pool for OMT's productions.
- Bring/build a positive relationship with actors, designers, technicians, etc. within the arts community;
- Read and evaluate script and libretto to help develop production concepts and artistic vision;
- Meet with OECC producer/general manager well in advance of auditions to discuss items relative to the production; including: all contracts, budgets, policies and procedures, production team, script/libretto, concepts, potential cast members, audition notice, tentative schedules, conflicts, etc.;
- Ensure high quality and completeness of the production and lead the members of the production team into realizing the artistic vision of the director;
- Provide help with visual examples and additional definition when needed;
- Coordinate with production team music, choreography, costumes, props, set design, lighting, special effects, sound, and all other aspects of the production and requested by the director;
- Inspire cast and crew, and foster excellence and good morale, ensuring a production team/or cast member does not berate or belittle anyone in the company;
- Help make the theater an enjoyable experience for patrons;
- Help to coordinate the schedule of auditions, call backs, rehearsals, and especially dress rehearsals to minimize down time and maximize everyone's time.
- Attend all auditions, callbacks, and production meetings, designer preview, etc.

- Attend rehearsals as requested by the director and check-in with cast and crew members regularly to ensure good morale.
- Assist in recruiting cast and crew members with the production manager and producer;
- Consult potential problems regarding cast or production team members with producer/general manager and production manager;
- Express gratitude and praise to production team, staff, crew, and actors on opening night;
- During performances, attend often to offer encouragement - no micro-managing. Consult with the Stage Manager on items about which you may be concerned.
- Following the run, work with producer to “break down” the good and bad of the show to help improve production values in the future.

**SECTION TWO
SEASONAL EMPLOYEE CONTRACT TERM AND COMPENSATION**

This Agreement shall be for a period of six months beginning March 1, 2021 and terminating on September 1, 2021. As a seasonal at-will contract employee, Artistic Director will be paid a total of \$9,800, less any standard withholding that is required by law. Payments shall be divided and paid out over the six months according to the County’s pay period schedule.

**SECTION THREE
MISCELLANEOUS**

Entire Agreement. This instrument contains the entire and only agreement between the Parties, and no oral statements or representations not contained in this instrument shall have any force and effect. This Contract shall not be modified in any way except by a writing executed by both Parties.

Governing Law. All matters pertaining to this Contract (including its interpretation, application, validity, performance and breach) shall be governed by, construed and enforced in accordance with the laws of the State of Utah.

Termination. Artistic Director or County may terminate this Agreement without cause upon written notice to the other party.

[signatures on following page]

Date March 1, 2021

By Maurie Tarbox
Maurie Tarbox - Employee

Date Mar 1, 2021

By Kassi Bybee
Kassi Bybee
OECC/PET General Manager

BOARD OF COUNTY COMMISSIONERS
OF WEBER COUNTY

Date _____

By _____
James H. "Jim" Harvey, Chair

Commissioner Froerer voted _____
Commissioner Harvey voted _____
Commissioner Jenkins voted _____

ATTEST:

Ricky Hatch, CPA
Weber County Clerk/Auditor