
BY-LAWS
Weber Area Council of Governments
Transportation Sub-Committee

Amended: May 2016

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**ARTICLE I.
NAME**

SECTION 1 – NAME OF SUBCOMMITTEE.

The name of this SUBCOMMITTEE shall be “WACOG TRANSPORTATION SUBCOMMITTEE” (Committee), organized under the direction of the Weber Area Council of Government (WACOG)

**ARTICLE II.
PURPOSE**

SECTION 1 – COMMITTEE PURPOSE.

The Committee will review, evaluate and make *recommendations* to WACOG regarding:

- Project inclusion and prioritization of current and future Regional Transportation Plans.
- Applications for the Preservation of Corridors from individuals and municipalities and the potential distribution of Corridor Preservation funds thereof.
- Applications from municipalities for the appropriation of funds from the 3rd ¼% Sales Tax.
- Maintain and report to WACOG an accurate accounting of Corridor Preservation and 3rd ¼% Sales Tax funds.

SECTION 2 – TO PROMOTE EFFICIENCY.

The Committee will work with; the legislative branch of state government, Wasatch Front Regional Council, the Department of Transportation and the Utah Transit Authority in order to maximize transportation fund resources by identifying transportation projects that have the opportunity for State and/or Federal matching dollars and will most significantly reduce congestion, improve safety, be cost effective, have an economic benefit and that are conscientious of environmental directives.

SECTION 3 – COMMITTEE MAY ENDORSE/OPPOSE LEGISLATION.

The Committee or individual members representing the Committee and/or WACOG may endorse or oppose transportation related legislation only upon the consent of WACOG.

SECTION 4 – TO PROMOTE UNIFORMITY OF PRACTICES.

The Committee will develop and implement policy and procedures that are consistent with the laws governing the Corridor Preservation Fund and the 3rd ¼% Sales Tax Fund.

**ARTICLE III.
MEMBERSHIP**

SECTION 1 – CLASSIFICATIONS OF MEMBERSHIP.

There shall be two classifications of membership in this Committee as follows:

- (a) Principal Member
- (b) Associate Member

SECTION 2 – MEMBERSHIP DEFINED:

- (a) **Principal Member.** Principal Members are duly nominated and appointed by WACOG to serve on the Committee. When a Principal member vacates office, the successor shall be entitled to all rights and privileges accorded to his or her predecessor.
- (b) **Associate Member.** Associate Membership shall be extended to any persons deemed appropriate by WACOG or the Committee to facilitate the objectives of the Committee. Associate Members will act in an advisory role only. When an Associate Member vacates office, the successor shall be entitled to all rights and privileges accorded to his or her predecessor.

SECTION 3 – NUMBER AND SELECTION OF MEMBERS.

There shall be a total of Six (6) Principal Members. Membership selection by WACOG shall consider Weber County geographically and attempt to have representation from areas covering the North, South, East and West regions of the county. At least one County Commissioner shall serve on the Committee as a Principal Member. The number of Associate Members shall not be limited.

SECTION 4 – TERM.

Principal Members shall be duly nominated and appointed annually. Principal Members may serve no more than two consecutive years at a time.

SECTION 5 – RIGHT TO VOTE.

The right to vote on recommendations shall be granted only to Principal Members, with only one vote allowed per Principal Member. Voting rights may be delegated by proxy. Principal members (or their proxy) shall abstain from voting on fund applications submitted by the member or an entity they directly represent.

SECTION 6 – RESIGNATION.

A member may resign from the Committee at any time upon notice to the WACOG Chair in writing, or orally at any regularly scheduled public meeting of WACOG. Such resignation shall be recorded in the minutes of that meeting.

**ARTICLE IV.
OFFICERS AND POWERS**

SECTION 1 – OFFICERS TO HAVE CERTAIN POWERS.

Subject to the limitations established by these By-Laws as to actions to be authorized or approved by the membership, all powers shall be exercised by and under the authority of the Committee, and the business and affairs of WACOG. The Committee shall operate with officers, each of whom shall be a Principal Member of the Committee.

SECTION 2 – OFFICERS ENUMERATED.

The Officers shall be: Chair and Vice Chair.

SECTION 3 – OFFICERS TO BE APPOINTED.

The officers of this Committee shall be appointed by the WACOG Chair.

SECTION 4 – VACANCIES.

A vacancy in the position of an officer of this Committee shall be filled by appointment from the WACOG Chair to serve for the remainder of the unexpired term of that officer.

**ARTICLE VI.
DUTIES OF OFFICERS**

SECTION 1 – CHAIR.

The Chair of the Committee shall be appointed by the WACOG Chair and shall serve for no more than two consecutive years at a time.

The Chair shall preside at all meetings and shall exercise general supervision over the activities of this Committee.

SECTION 2 – VICE-CHAIR.

The Vice-Chair shall assume the duties of Chair in his or her absence or inability to act and shall perform such other duties as are assigned by the Chair.

SECTION 3 – COMMITTEE MEMBERS.

Committee membership is open to any Mayor or County Commissioner currently serving as an elected official within Weber County. Additional members of standing and special committees shall be appointed from the membership by the WACOG. Members shall not represent positions taken by the Committee unless there has been a majority vote to take a position. If there is not a majority vote on a position, the member must represent that the Committee does not take a position.

SECTION 4 – 2023 COMMITTEE ROSTER.

Commissioner Gage Froerer	gfroerer@webercountyutah.gov
Commissioner Sharon Bolos	sbolos@webercountyutah.gov
Councilman Richard Hyer	richardhyer@ogdencity.com
Mayor Ken Phippen	ken.phippen@farrwestcity.com
Mayor Michelle Tait	mayor@cityofharrisville.com
Mayor Rob Vanderwood	rob@westhavencity.com

**ARTICLE VII.
MEETINGS**

SECTION 1 –MEETING AGENDAS.

Each Principal Member may place items on the agenda for discussion and consideration (prior to or during meetings of the committee). Items may be stricken from the agenda only by a majority vote of a quorum.

SECTION 2 – MEETING NOTICE.

The Chair, or designee among the Officers of the Committee shall provide notice to all Committee members of meetings at least one week before the meeting. The notice can be via email, and all addresses of those invited must be visible to all members of the Committee in the invitation.

SECTION 3 – QUORUM.

A quorum consists of a least three (3) Principal Members. If a quorum is not present at a meeting, the quorum requirement for voting purposes may be met via email provided that each of the Principal Members receive the same correspondence at the same time.

**ARTICLE VIII.
GENERAL PROVISIONS**

SECTION 1 – RULES OF CONDUCT AT MEETINGS.

The rules contained in ROBERT’S RULES OF ORDER shall govern the meetings of this Committee in all cases when a vote is to be taken on making a recommendation to WACOG.

SECTION 2 – AMENDMENT OF BY-LAWS.

The By-Laws of this Committee may be amended by a two-thirds vote of the WACOG.

SECTION 3 – EFFECTIVE DATE.

These By-Laws shall be effective immediately upon its adoption by WACOG.

ADOPTED: 03 January 2011 AMENDED: February 2014