

# Job Aid: HR-29 Employee Self Service-W4

Last Update: 7/26/22



# **Document Version History**

Date	Version #	Comments
07/26/2022	1.0	Initial Version

# Pre-Requisites/ Job Descriptions

## This job aid is applicable to the following Oracle Cloud job descriptions:

ID	Description
1.	Employee





## Click on "Sign In"

	Sign In Oracle Applications Cloud	
	Forgot Password Sign In English	
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### STEP 2

# Under Me, click on the tile "Pay"

ORACLE	Q Search for peo	ple and actions				Û Û
	Good afternoon					
	Me My Team My Client Gro	oups Benefits Ad	ministration To	ools Others		
	QUICK ACTIONS	APPS				
	Personal Details	Q				
	Document Records	Directory	Journeys	Pay	Time and Absences	
	dentification Info				Ausences	
	Contact Info	îĉ	R	$\bigcirc$	Ĩ	
	Family and Emergency Contacts	Career and Performance	Personal Information	Learning	Benefits	
	My Organization Chart					
	My Public Info	þ	ŝ,	Ì	-	
2	Change Photo	Current Jobs	Weilness	Personal Brand	Volunteering	







# Click on the tile "Tax Withholding"

#### STEP 4

### Under Federal section, click on Pencil symbol to edit.

weber County			
Federal		^	
Calculation Component Federal Taxes	Start and End Dates 6/23/17		
Forms			
Federal	Additional Tax Amount		
Married	0 USD		
Allowances 7			
You may claim exemption from withholding if 1. You had no federal income tax liability in th 2. You expect to have no federal income tax If you claim exempt, you will have no income	both of the following apply. he prior year. liability in the current year. tax withheld from your pay.		
Exempt from Federal Income Tax			
No		~	



# Click on Date Selector to select when this change is to start

			Q Ĥ Đ GM
Feder	ral Taxes		Save and Close
	Basic Information		
	Calculation Component Federal Taxes Component Sequence 1 *When does this change start? 6/6/22	Forms Federal	
	*Filing Status	Extra Withholding	
	Select a value  V Multiple Jobs Select a value  V	0	USD
	You may claim exemption from withholding if both of the following apply 1. You had no federal income tax liability in the prior year. 2. You expect to have no federal income tax liability in the current year. If you claim exempt, you will have no income tax withheld from your pay	κ.	
	Exempt from Federal Income Tax No ~		
6	Qualifying Dependents Amount	Other Income Amount	
	0 USD	0	USD

#### STEP 6

## Select the date when you want the change to start on the system.

Feder	al Taxes										Save and Close Cancel
	Basic Information										
	Calculation Component		F	orms							
	Federal Taxes		F	edera	al						
	Component Sequence										
	*When does this change start?										
	6/6/22	Čo.									
		<pre></pre>		June	2022			<b>&gt;</b>			
	Withholding Status	SUN	MON	TUE	WED 1	ΉU	FRI	SAT			
	*Filing Status	29	30	31	1	2	3	4			
		-	0	4						1100	
	Select a value	- 5	•	1	8	а	10	11	0	USD	
	Multiple Jobs	12	13	14	15	16	17	18			
	Select a value	19	20	21	22	23	24	25			
	Select a falue	26	27	28	29	30	1	2			
	You may claim exemption from withholding if both of the foll 1. You had no federal income tax liability in the prior year	Id		T	oday						
	2. You expect to have no federal income tax liability in the c	urrent ye	ar.								
	If you claim exempt, you will have no income tax withheld fro	om your p	bay.								
	Exempt from Federal Income Tax										
	No 🗸										





## Select the Filing Status Drop down arrow

1040	ral Taxes		Save and Close Cancel
	Basic Information		
	Calculation Component	Forms	
	Component Sequence	Federal	
	1 *When does this change start?		
	6/6/22		
	Withholding Status		
	*Filing Status	Extra Withholding	
	Select a value 🗸	0	USD
	Select a value		
	Head of household		
	Married filing jointly or Qualifying widow(er)		
	Married filing jointly or Qualifying widow(er) Single or Married filing separately		
	Married filing jointly or Qualifying widow(er) Single or Married filing separately 1. You had no federal income tax liability in the prior year. 2. You expect to have no federal income tax liability in the current yea If you claim exempt, you will have no income tax withheld from your p	ply. ar. ay.	
	Married filing jointly or Qualifying widow(er) Single or Married filing separately 1: You Tail an to Tederal Tincome tax liability in the prior year. 2. You expect to have no federal income tax liability in the current yee If you claim exempt, you will have no income tax withheld from your p Exempt from Federal Income Tax	ply. ar. ay.	
	Married filing jointly or Qualifying widow(er) Single or Married filing separately T. You had no Tederal Income tax liability in the prior year. 2. You expect to have no federal income tax liability in the current year If you claim exempt, you will have no income tax withheld from your p Exempt from Federal Income Tax	ply. ar. ay.	

#### STEP 8

Select the "Filing Status" that is appropriate for you. In this example, the option 'Married Filing Jointly' is chosen

Fede	ral Taxes			Sa	ve and Close	<u>C</u> ancel
				1	6	,
	Basic Information					
	Calculation Component	Forms				
	Federal Taxes	Federal				
	Component Sequence					
	1					
	*When does this change start?					
	6/6/22					
	Withholding Status					
	*Filing Status	Extra Withholding				
	*Filing Status	Extra Withholding		LIED		
	*Filing Status Select a value	Extra Withholding	0	USD		
	*Filing Status Select a value	Extra Withholding	0	USD		
	*Filing Status Select a value V Select a	Extra Withholding	0	USD		
	*Filing Status Select a value	Extra Withholding	0	USD		
	*Filing Status Select a value V Select a value Head of household Married filing jointly or Qualifying widow(er)	Extra Withholding	0	USD		
	*Filing Status Select a value V Select a value Head of household Marted filing jointly callifying widow(er) Select bind of the callifying widow(er)	Extra Withholding	0	USD		
	*Filing Status Select a value Select a value Head of household Married filing jointly or Qualifying widow(er) Single or Married filing separately ng ag	Extra Withholding	0	USD		
	*Filing Status Select a value Head of household Married filing jointly or Qualifying widow(er) Single or Married filing separately 1. You had no rederal income tax liability in the prior year.	Extra Withholding	0	USD		
	*Filing Status Select a value Head of household Married filing jointy or Qualifying widow(er) Single or Married filing separately Y. You have not rederar lincome tax liability in the prior year. 2. You expect to have not federal income tax liability in the current ye	Extra Withholding	0	USD		
	*Filing Status Select a value Head of household Head of household Married filing jointly or Qualifying widow(er) Single or Married filing separately T. You had no tederal income tax liability in the prior year. 2. You expect to have no federal income tax liability in the current ye If you claim exempt, you will have no income tax withheld from your	Extra Withholding	0	USD		
	*Filing Status Select a value Head of household Married filing jointy or Qualifying widow(er) Single or Married filing separately 1. You have no federal income tax liability in the prior year. 2. You expect to have no federal income tax liability in the current ye if you claim exempt, you will have no income tax withheld from your p	Extra Withholding	0	USD		
	*Filing Status Select a value Head of household Head of household Named filing separately T. You had no tederal income tax liability in the prior year. 2. You expect to have no federal income tax liability in the prior year of you claim exempt, you will have no income tax withheld from yourp Exempt from Federal Income Tax	Extra Withholding	0	USD		
	*Filing Status Select a value Head of household Married filing jointy or Qualifying widow(er) Single or Married filing separately 1. You have no federal income tax liability in the current ye if you claim exempt, you will have no income tax withheld from your Exempt from Federal Income Tax No	Extra Withholding	0	USD		
	*Filing Status Select a value Head of household Head of household You Call for Callifying widow(er) Single or Married filing separately '	Extra Withholding	0	USD		
	*Filing Status Select a value Vert avalue	Extra Withholding	0	USD		
	*Filing Status Select a value Belect a value Head of household Head of household V: You had no tederal income tax liability in the prior year. V: You had no tederal income tax liability in the prior year. V: You claim exempt, you will have no income tax withheld from yourp Exempt from Federal Income Tax No Qualifying Dependents Amount	Extra Withholding	0	USD		
	<ul> <li>Filing Status         Select a value         Select a value         Head of household         Head of household         Head of household         Single or Married filing generately         1. You had no federal income tax liability in the prior year.         You share on federal income tax liability in the current year if you claim exempt, you will have no income tax withheld from your prior in the second of the second of</li></ul>	Extra Withholding	0	USD		
	*Filing Status Select a value Belect a value Belect a value Comparison of the select a value Belect a value Comparison of the select a value Belect a value Comparison of the select a value Compariso	Extra Withholding	0	USD		



### Select the "Multiple Jobs" dropdown arrow

Fede	ral Taxes		Save and Close
	Basic Information		
	Calculation Component Federal Taxes	Forms Federal	
	Component Sequence		
	*When does this change start? 6/6/22		
	Withholding Status		
	*Filing Status	Extra Withholding	
	Married filing jointly or Qualifying widow(er) $\qquad \qquad \lor$	0	USD
	Multiple Jobs		
	Select a value		
	Select a value		
	No ng api	oly.	
	Yes Int yea In you claim exempt, you will have no income tax withneid from your p	ır. ay.	
	Exempt from Federal Income Tax		
	No		
	Qualifying Dependents Amount	Other Income Amount	
	0 USD	0	USD

#### STEP 10

Select 'No' from the dropdown unless you (1) hold more than one job at a time, or (2) are married filing jointly and your spouse also works

Basic Information			
Calculation Component	Forms		
Component Sequence	Federal		
1			
When does this change start?			
00022			
Withholding Status			
*Filing Status	Extra Withholding	LIED	
Married hing jointly or Qualifying Widow(er)		030	
Multiple Jobs			
Select a value			
No ng app	ıly.		
Yes int yea	6		
n you claim exempt, you will nave no income tax withneid from your pa	ıy.		
Exempt from Federal Income Tax			
No ~			
Qualifying Dependents Amount	Other Income Amount		
0 USD		USD	
Other Dependents Amount	Deductions Amount		
0 USD		USD	

	*When does this change start?					
	6/6/22		0°0			
W	ithholding Status					
	*Filing Status		Extra Withholding			
	Married filing jointly or Qualifying wide	w(er)	×	0	USD	
	Multiple Jobs					
	No		~			
	You may claim exemption from withhold	ling if both of the fol	llowing apply.			
	1. You had no federal income tax liabilit	y in the prior year.				
	<ol> <li>You expect to have no federal incom If you claim exempt, you will have no incom</li> </ol>	e tax liability in the c	current year.			
	n you claim exempt, you thin have no int	Joine tax memora n	on you puy.			
	Exempt from Federal Income Tax					
	River and the second se					
	¢ it		Other Income Amount			
	NO	0	USD	0	USD	
	Yes					
	Other Dependents Amount		Deductions Amount			
		0	USD	0	USD	
	Total Dependents Amount					
		0	LISD			

# Select "Exempt from Federal Income Tax" dropdown arrow.

#### STEP 12

# Select "No" unless you qualify for exempt status criteria listed above.

*When does this change start?	1 19 19			- MAT.	
	1				
6/6/22	00				
Withholding Status					
*Filing Status		Extra Withholding			
Married filing jointly or Qualifying widow(er)	~		0	USD	
Multiple Jobs					
No	~				
You may claim exemption from withholding if both of the ft 1. You had no federal income tax liability in the prior year. 2. You expect to have no federal income tax liability in the ff you claim exempt, you will have no income tax withheld fi Exempt from Federal Income Tax No	ollowing apply current year. from your pay	y.			
Select a value		Other Income Amount			
No	USD		0	USD	
Yes Other Dependents amount		Deductions Amount			
	USD		0	USD	
Total Dependents Amount					





Enter amount value in "Extra Withholding" field for any additional tax you want withheld each pay period

6/6/22	Č6				
Withholding Status					
*Eiling Status		Extra Withholding			
Married filing jointly or Qualifying widow(e	r) v		500	USD	
kudiala taka					
Multiple Jobs					
NO					
If you claim exempt, you will have no income	e tax withheld from your	ear. pay.			
Exempt from Federal Income Tax					
Exempt from Federal Income Tax					
Exempt from Federal Income Tax No		Other Income Amount			
Exempt from Federal Income Tax           No         ~           Qualifying Dependents Amount	0 USD	Other Income Amount	0	USD	
Exempt from Federal Income Tax           No         ~           Qualifying Dependents Amount	0 USD	Other Income Amount	0	USD	
Exempt from Federal Income Tax          No       ~         Qualifying Dependents Amount         Other Dependents Amount	0 USD	Other Income Amount	0	USD	
Exempt from Federal Income Tax          No       ✓         Qualifying Dependents Amount         Other Dependents Amount         Total Dependents Amount	0 USD	Other Income Amount Deductions Amount	0	USD USD	

#### STEP 14

If your income will be \$200,000 or less (\$4,000 or less if married filing jointly): Multiply the number of qualifying children under age 17 by \$2,000; Multiply the number of other dependents by \$500. Add the dollar amounts above and enter the total amount here. Above dollars should be added in the yellow highlighted box in the below screenshot.

*When does this change start?				
6/6/22	Ċ.			
Withholding Status				
*Filing Status		Extra Withholding		
Married filing jointly or Qualifying widow(er)	~	500	USD	
Multiple Jobs				
No	~			
You may claim exemption from withholding if both of	the following ap	oply.		
<ol> <li>You had no rederal income tax liability in the prior</li> <li>You expect to have no federal income tax liability</li> </ol>	year. in the current ve	ar.		
If you claim exempt, you will have no income tax with	held from your	pay.		
Exempt from Federal Income Tax				
No				
	_			
Qualifying Dependents Amount		Other Income Amount		
	0 USD	0	USD	
Other Dependents Amount		Deductions Amount		
	0 USD	0	USD	
Total Dependents Amount				
	0 1100			
	0 050			



Workers can fill in the amount details in other fields, and then the 'Total Dependent amount' in the bottom.

*When does this change start?				
6/6/22	ĉo			
Withholding Status				
*Filing Status		Extra Withholding		
Married filing jointly or Qualifying widow(er)	~	500	USD	
Multiple Jobs				
No	~			
You may claim exemption from withholding if both of th	e following a	pply.		
1. You had no federal income tax liability in the prior ye	ar.			
2. You expect to have no federal income tax liability in	the current ye	ear.		
If you claim exempt, you will have no income tax withhe	Id from your	pay.		
Event from Federal Income Tay				
No				
Qualifying Dependents Amount		Other Income Amount		
0	USD	0	USD	
· · · · · · · · · · · · · · · · · · ·	-00	V	200	
Other Dependents Amount		Deductions Amount		
0	USD	0	USD	
	10767		1000000	
Benefit Benefit and a second second second	<b>_</b>		_	
Total Dependents Amount	_			
Iotal Dependents Amount	USD			

STEP 16

Click the "I agree" checkbox, to declare that this information is true, correct, and complete.

	*When does this change start?	28 24 1		and the second se	
	6/6/22	Č.			
1	Vithholding Status				
	*Filing Status		Extra Withholding		
	Married filing jointly or Qualifying widow(er)	~	500	USD	
	Multiple Jobs				
	No	~			
	You may claim exemption from withholding if both of the f	ollowing app	ly.		
	<ol> <li>You expect to have no federal income tax liability in the</li> </ol>	current year	r.		
	If you claim exempt, you will have no income tax withheld	from your pa	y.		
	Exempt from Federal Income Tax				
	No v				
	Qualifying Dependents Amount		Other Income Amount		
	0	USD	0	USD	
	Other Dependents Amount		Deductions Amount		
	0	USD	0	USD	
	Total Dependents Amount				
		USD			
	0				





*When does this change start?					
6/6/22	Č6				
Withholding Status					
*Filing Status		Extra Withholding			
Married filing jointly or Qualifying widow(er)	~	-	500	USD	
Multiple Jobs					
No	~				
<ol> <li>You expect to have no federal income tax liability in the If you claim exempt, you will have no income tax withhel Exempt from Federal Income Tax</li> </ol>	he current ye d from your p	ar. Day.			
No					
Qualifying Dependents Amount		Other Income Amount			
0	USD		0	USD	
Other Dependents Amount		Deductions Amount			
0	USD		0	USD	
Total Dependents Amount					
	USD				

# Click on "Save and Close" to record this information in the system.

#### STEP 18

For additional notes and guidance, Click on 'Federal' link. Please make use of the IRS Estimator for the most accurate withholding.

A Weber Coun	ty TEST/UAT Environ	ment (Last Refresh:19/MAY/2022)			
	2			α <u></u> .	☆ 🏳 🗘 🔤
< 0	GM Ta	ax Withholding			
		Weber County			
		Federal		~	
		Calculation Component Federal Taxes Forms Federal	Start and End Dates 6/6/22	1	
		Filing Status Married filing jointly or Qualifying widow(er) Multiple Jobs No	Extra Withholding 500 USD		
		You may claim exemption from withholding if both of the foll 1. You had no federal income tax liability in the prior year. 2. You expect to have no federal income tax liability in the cur If you claim exempt, you will have no income tax withheld from	wing apply. rent year. n your pay.		
		Exempt from Federal Income Tax No		~	
		Show Prior Records			
-234					





Here you can see the information you just entered for the federal income tax withholding.

ACLE		
Tax Withholding		
Weber County		
Federal		<ul> <li>A</li> </ul>
Calculation Component Federal Taxes	Start and End Dates	/
Forms Federal	6/6/22	
Filing Status Married filing jointly or Qualifying widow(er)	Extra Withholding	
Multiple Jobs No		
You may claim exemption from withholding if both of th 1. You had no federal income tax liability in the prior ye	e following apply. ar.	
<ol> <li>You expect to have no tederal income tax liability in If you claim exempt, you will have no income tax withher the second second</li></ol>	the current year. Id from your pay.	
Exempt from Federal Income Tax No		<ul> <li>Image: A set of the set of the</li></ul>
Show Prior Records		
Regional		+ Add ~





To add your state withholdings, click "+ Add" drop down under Regional section.

Multiple John			
Multiple Jobs			
NU			
You may claim exemption from withholding if bot	h of the following apply.		
<ol> <li>You had no federal income tax liability in the p</li> </ol>	rior year.		
<ol><li>You expect to have no federal income tax liabi</li></ol>	lity in the current year.		
If you claim exempt, you will have no income tax	withheld from your pay.		
Exempt from Federal Income Tax			
No			
		$\sim$	
Show Prior Pacorde			
	G		
Regional		+ Add 🗸 🛆	
regional	l l		
		Add Tax Withholdings	
Minus Antium			
Alem Victore			
Calculation Component	Forms	/	
State Taxes	117	<i>•</i>	
	UT		
State	Start and End Dates		
UT	Start and End Dates		
	1/1/21		
Filing Status	Exempt from State Income Tax		
Single or Married filing separately	No		
Extra Withholding			
0 USD			
		$\sim$	

#### STEP 21

Select and click on "Add Tax Withholdings" option.

Multiple Jobs			
No			
You may claim exemption from withholding if bot	h of the following apply.		
1. You had no federal income tax liability in the p	rior year.		
If you claim exempt, you will have no income tax	withheld from your pay.		
Exempt from Federal Income Tax			
NO		$\sim$	
Chan Drive December			
Show Phor Records			
Regional		+ Add V	
		Add Tax Withholdings	
View Active ~			
Calculation Component State Taxes	Forms	/	
State	Uf		
UT	Start and End Dates		
	1/1/21		
Filing Status	Exempt from State Income Tax		
Single or Married filing separately	No		
Extra Withholding			
0.000		$\sim$	



## Select the date this tax withholding should start.

Creat	e Calculation Component								<u>S</u> ave	and Close Cancel
				_					10	
	Regional								- Add	
	Boold Information								×	
	Basic Information									
	*When does this change start?		*wi	nat do y	ou wan	t to ad	ld?			
	6/6/22	tio	Se	lect a va	alue			~		
		<		June	2022		>			
	*Under penalties of perjury, I declare that this cert	tificate, to th						correct, and complete.		
	L lagree	5	JN MU	9.1 9.1	WED IN	10 FR	I SAI			
		-	9 30 - 00	-		6 O				
					0 1	o 17		日本市内に対		
			2 13	14	15 1	6 1/	18			
			9 20	21	22 2	3 24	25	123-01-2-1-3-		
		2	6 27	28	29 3	10 1	2	21 1-1-1-1-1		
				т	oday					
						-	1.71			

#### STEP 23

Click on 'What do you want to add' dropdown arrow.

E ORACLE			άĈΰ
Creat	e Calculation Component		Save and Close
	Regional		+ Add
	Basic Information		×
	*When does this change start?	*What do you want to add?	
	6/6/22	Select a value	
		Select a value	
	*Under penalties of perjury, I declare that this certificate, to the bes	t o State Taxes	
	I agree	Pennsylvania PSD	





# Select "State Taxes"

E ORACLE			Q D D GM
Create	e Calculation Component		Save and Close
	Regional Basic Information		+ Add ×
	*When does this change start?	*What do you want to add?	
	6/6/22	Select a value	·
		Select a value	
	*Under penalties of perjury, I declare that this certificate, to the	best State Taxes	
	I agree	Pennsylvania PSD	
28			

#### STEP 25

# Click on "State" dropdown arrow.

			Q
Crea	te Calculation Component		Save and Close
	Regional		+ Add
	Basic Information *When does this change start?	*What do you want to add?	
	6/6/22	State Taxes	<ul> <li>Image: A second s</li></ul>
		State	
		Select a value	
	*Under penalties of perjury, I declare that this certificate, to the bes	t of my knowledge and belief, is true, correct, and comple	te.





### Select a state. For instance, state NM is selected

				Q () 🗘 🖾
Create Calc	culation Component			Save and Close
	Regional		+ Add	
	Basic Information		×	
	*When does this change start?	*What do you want to add?		
	6/7/22	State Taxes	~	
		State		
		NM	×	
	*Under penalties of perjury, I declare that this certificate and complete.	State NM		
	L I agree			

#### STEP 27

Select the "Filing Status" from the dropdown that is appropriate for you. In this example, option "Married filing jointly or Qualifying widower" is selected.

Create Calculation Component			Save and Close	<u>C</u> ancel
Regional Basic Information		+ Add		
*When does this change start?	*What do you want to add?			
6/7/22	State Taxes	~		The Parts
	State			-32351
	NM	~		
State Tax Information				
Filing Status	Extra Withholding			
Select a value V	0	USD		エモモデジ
Select a value	Exempt from State Income Tax			
Head of household	Select a value	~		
Kharried filing jointly or Cualifying widow(er)     Single or Married filing separately     ite,     and complete:     I agree	to the best of my knowledge and belief, is true, o	correct,		
<b>S</b>				
WEBER COUNTY	16	GR		

Select "No" for Exempt from State Income Tax unless you qualify for exempt status.

Regional	+	• Add
Basic Information		×
*When does this change start?	*What do you want to add?	
6/7/22	State Taxes $\checkmark$	
	State	
	NM ~	
State Tax Information		
Filing Status	Extra Withholding	
Married filing jointly or Qualifying widow(er) $\sim$	0 USD	
Deductions Amount	Exempt from State Income Tax	
0 USD	Select a value V	
	Select a value	
*Under penalties of perjury, I declare that this certificate, and complete.	No	

#### STEP 29

Click the checkbox "I Agree", to declare that this information is true, correct, and complete.

Regional	+	Add
Basic Information		×
*When does this change start?	*What do you want to add?	
6/7/22	State Taxes $\checkmark$	
	State	
	NM ~	
State Tax Information		
Filing Status	Extra Withholding	
Married filing jointly or Qualifying widow(er) $\qquad \qquad \lor$	0 USD	
Deductions Amount	Exempt from State Income Tax	
0 USD	No v	
*Under penalties of perjury, I declare that this certificate, and complete.	to the best of my knowledge and belief, is true, correct,	



## Click on "Save and Close"

Create Calculation Component				Save and Close
Regional			+ Add	
Basic Information			×	
* When does this change start?		*What do you want to add?		
6/7/22	10	State Taxes	~	
		State		
		NM	~	
State Tax Information				
Filing Status		Extra Withholding		
Married filing jointly or Qualifying widow(er)	~	0	USD	
Deductions Amount		Exempt from State Income Tax		
0	USD	Nö	~	
*Under penalties of perjury, I declare that this cer and complete.	tificate	, to the best of my knowledge and belief, is true,	correct,	
✓ I agree				
<b>S</b>				

#### STEP 31

# Here is the regional income tax withholding information you have entered.

	Federal			
	Filing Status	Extra Withholding		
	Married filing jointly or Qualifying widow(er)	500 USD		
	Multiple Jobs			
	No			
	You may alalm avagation from withholding if hat	h of the following apply		
	1 You had as federal income toy lisbility in the n	n of the following apply.		
	1. You had no rederal income tax liability in the p	rior year.		
	2. You expect to have no rederal income tax liable	lity in the current year.		
	If you claim exempt, you will have no income tax	withheld from your pay.		
	Exempt from Federal Income Tax			
	No			
	140		~	
5	how Prior Records			
ſ	how Prior Records			
F	how Prior Records	+ ^	dd 🗸 🔨	
F	Regional	+ 4	dd v Apple	
F	how Prior Records Regional New Active ~	<b>+</b> A	dd 🗸 🔨 🔨	
F	Regional fiew Active	+ A	dd v A	
F	Active	Forms	dd v ^	
F	Active Calculation Component State Taxes	Forms	dd v A	
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GM Tax W	ithholding			
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<b>6</b>	Exempt from Federal Income Tax No		v	

#### STEP 33







Job aid - HR-29 Employee Self Service-W4